

PRESENT

C12-1

COUNCILLORS

Cr Wayne O'Mally (Chair)	Cr John Holmes
Cr Robert Stutsel	Cr Barry Edwards
Cr Murray Nicholls	Cr Barry Hollman
Cr Andrew Lewis	Cr Sally Davis
Cr John Snelson 9.14am	Cr Brett Brotherton 9.14am

STAFF

Ken Croskell	General Manager
Adrian Butler	Manager of Environmental Services & Development
Bruce Gray	Manager of Town Services
Mark Gordon	Acting Manager of Roads
Kai Morrall	Executive Assistant/Customer Service Supervisor

OPENING PRAYER

The Mayor opened the meeting with a prayer.

REMEMBRANCE

Council stood in silence in memory of the following:

**Joy Frances Turnbull
Marie Anna Joyce Morris
Joyce Beatrice Smith
Baymus Fernando
Dell Edwards
Stanley O'Mally**

APOLOGIES

228/2007 Resolved on the motion of Crs Hollman and Holmes that the apologies received from Cr Mitchell, Cr Smith, Leonie Brown, Manager of Corporate Services and Allan Murdoch, Manager of Water & Wastewater Services be noted and leave granted.

MAYORAL MINUTE

Best Rain in Many Years

On 17 and 18 May the Bourke district received its best rain in many years. 50-60 mm fell over the Shire area in general, soaking, steady rain with some falls of 75-100mm. Follow-up rain is crucial to get the full benefit from this very good start to, hopefully a much better season than the area has experienced in the last seven years.

Although the rain was steady, there was very useful run-off in the lower reaches of the Culgoa (below the Queensland border) and Bogan Rivers. Today the Darling River is flowing and spilling all weirs from Bourke to Louth with the lead about midway from Louth to Tilpa and this flow is expected to reach some way past Tilpa.

The Culgoa River provided around 8,000 ML to the flow and this emphasises the importance of this river system to the Darling River.

General Manager Recruitment

General Manager, Ken Croskell is leaving Council on 17 June 2007. Council needs to decide how it will proceed with the recruitment of a replacement and the suitability of selecting an Acting General Manager in the interim, until a permanent General Manager is appointed. I will provide more details later in a closed session of Council.

I would like to thank Ken officially for his contribution to Council and the community over the last 5 years.

Shires Conference Sydney 4-6 June 2007

There are 93 motions to be debated at this year's Annual Conference, plus a constitutional motion to extend the term of the President from 2 to 4 years should a President wish to continue for an additional 2 years and is elected to do so. There are other associated motions affecting executive positions if this one is passed.

Western Lands Rentals

Thankfully, the State Government has again agreed to waive Western Lands Rentals for the 2007/08 year because of continuing drought.

New Rules for Councillor Expense Disclosure

These new rules include details to be itemised such as mobile phone accounts and Council-paid spouse expenses.

Visit by Local Government Minister

New Local Government Minister, Paul Lynch, visited Bourke on 16-17 May. On the 16th, the Minister launched the CD "The Aboriginal Languages of NSW" at the Multi-Purpose Centre. The General Manager and I also had a very constructive meeting with the Minister.

On the 17th, the Minister met with OROC Councils in the morning. This meeting had been re-scheduled from Dubbo on the 18th to allow the Minister to meet with OROC representatives. I believe this meeting was very beneficial to all present.

Cr Wayne O'Mally

MAYOR

Recommendation: That the information in the Mayoral Minute be noted.

229/2007 Resolved on the motion of Crs Edwards and Holmes that the information in the Mayoral be noted.

CONFIRMATION OF THE MINUTES

230/2007 Resolved on the motion of Crs Lewis and Hollman that the minutes of the ordinary meeting of Council held on 23rd April 2007 and the minutes of the Extraordinary Meeting of Council held on Monday, 14th May 2007 be confirmed.

CALENDAR OF EVENTS

2007

May	
28 th	Council Meeting – 9.00am – Council Chambers
June	
4 th	Western Division Mini Conference and Luncheon – Sydney
5 th – 7 th	Shires Associations Annual Conference - Sydney
25 th	Council Meeting – 9.00am – Council Chambers
July	
8 th – 10 th	National Roads Congress - Newcastle
23 rd	Council Meeting – 9.00am – Council Chambers
August	
27 th	Council Meeting – 9.00am – Council Chambers
September	
24 th	Council Meeting – 9.00am – Council Chambers
26 th – 28 th	LGMA NSW Conference
October	
22 nd	Council Meeting – 9.00am – Council Chambers
November	
December	
3 rd	Council Meeting Combined November/December – 9.00am – Council Chambers

BUSINESS ARISING

KEY:

	Action still pending
	Action complete
GM	General Manager
MCS	Manager Corporate Services
MENV	Manager Environmental Services
EDO	Economic Development Officer

289/2006 – Law and Order Committee

Responsible Officer: GM and EDO

DECISION	ACTION TAKEN
Seek options for funding and acceptable “safe house”	Despite many representations and the obvious local need the State Government does not see this as a priority. Recommend that we pursue this in conjunction with other local community groups, once Ministers have been appointed after the State election.

441/2006 – Enngonia Oval

Responsible Officer: GM

DECISION	ACTION TAKEN
Arrange for formal 355 agreement with Murrwarri CDEP if grant successful for redevelopment and running of oval.	Still awaiting advice of grant funding

530/2006 – Lynwood

Responsible Officer: AMENV

DECISION	ACTION TAKEN
Proceed with advertising for expressions of interest for relocation of house and include possible demolition of house in Council’s Emergency Management Plan	Currently being advertised

551/2006 – New Weir on Darling River

Responsible Officer: GM

DECISION	ACTION TAKEN
Undertake an onsite and desktop appraisal of potential sites for a new weir	Initial investigations currently being undertaken of available information – no further updates

26/2007 – Honour Board

Responsible Officer: GM

DECISION	ACTION TAKEN
Research Australian Honours to determine local participants and include all earlier recipients on a new Honour Board	

81/2007 – Ordinance Officer

Responsible Officer: MENV

DECISION	ACTION TAKEN
Prepare a report on the costs and associated legal issues of Council utilizing an Ordinance Inspector	Done – see Report to May Meeting

110/2007 – Oxley Club Memorial Hall

Responsible Officer: GM

DECISION	ACTION TAKEN
Await the proposed public meeting to further consider Council's position on the Club's proposal	

123/2007 – Artesian Bore

Responsible Officer: GM

DECISION	ACTION TAKEN
Proceed with bore in vicinity of Walkdens Plain	Provision made in 2007/08 Draft Budget

156-157/2007 – Permanent Plantings

Responsible Officer: GM

DECISION	ACTION TAKEN
Note the agreement to allow release of 400-450mgs from weir pool for permanent plantings and Council's decision to vigorously defend the irrigators right to take water from the Darling River to maintain their permanent plantings	Noted as policy for promulgation

158/2007 – Hamish Cullenward

Responsible Officer: GM

DECISION	ACTION TAKEN
Forward letter of congratulations on HSC result	Done

161/2007 – Fred Hollows Grave Site

Responsible Officer: MENV

DECISION	ACTION TAKEN
Clearly delineate the area of the Fred Hollows grave site with a recommendation to Council	Done – see report to May Meeting

169/2007 – Fluoride

Responsible Officer: GM

DECISION	ACTION TAKEN
Arrange for Council policy to provide a 50/50 subsidy for fluoride tablets to families with children up to 12 years	Done

173/2007 – Construction Certificate Fees

Responsible Officer: MENV

DECISION	ACTION TAKEN
Review the costings for Construction Certificate Fees relating to signage approvals in preparing the Draft 2007 – 2010 Management Plan	Done – see report to May Meeting

177/2007 – LEP Extension

Responsible Officer: MENV

DECISION	ACTION TAKEN
Request Planning NSW for an extension to repeal the LEP from Feb 2009 to Feb 2011 and seek funding from next round	

179 & 183/2007 – Extraordinary Meeting

Responsible Officer: GM

DECISION	ACTION TAKEN
Arrange for Extraordinary Meeting for 14 th May 2007 – Management Plan, Draft Budget, Sick Leave Agreement	Done

180/2007 – Organisational Structure

Responsible Officer: GM

DECISION	ACTION TAKEN
Note the adoption of the revised Engineering Structure with the inclusion of a workshop apprentice	Noted

182/2007 – Roads Conference

Responsible Officer: GM

DECISION	ACTION TAKEN
Arrange for attendance at Conference	Done

184/2007 – Shires Assoc Conference

Responsible Officer: GM

DECISION	ACTION TAKEN
Arrange for attendance at conference	Done

187/2007 – Irrigable Land Rating

Responsible Officer: MCS

DECISION	ACTION TAKEN
Note adoption of option 2 and decision to take catch up for Management Plan preparation	Done

188-189/2007 – Lovett & Green

Responsible Officer: MCS

DECISION	ACTION TAKEN
Note decision to defer the matter pending further information	Noted

193/2007 – Goat Abattoir

Responsible Officer: EDO

DECISION	ACTION TAKEN
Allocation of \$20,000 (07/08) to further develop proposal	Allocation provided in 20-07/08 Draft Budget

198/2007 – White Wreath Assoc

Responsible Officer: GM

DECISION	ACTION TAKEN
Make \$50 donation to Association	Done

200/2007 – Darling River Golf Club's Pro-Am

Responsible Officer: GM

DECISION	ACTION TAKEN
Offer \$500 sponsorship to Golf Club	Done

201/2007 – CSU Dental School

Responsible Officer: GM

DECISION	ACTION TAKEN
Letter of support for CSU proposal	Done

202/2007 – Old Ambulance Station

Responsible Officer: EDO

DECISION	ACTION TAKEN
Refer proposal to ED Committee for further consideration	Done

203-204/2007 – Heating of Pool

Responsible Officer: GM

DECISION	ACTION TAKEN
Reply to Judy Johnson's letter	Done

205-206/2007 – Smash Repair Shop

Responsible Officer: MENV and EDO

DECISION	ACTION TAKEN
Investigate utilisation of Anson St/Richard St site as a Smash Repair shop	Done – see report to May Meeting
Seek to change zoning of block on Cnr of Anson St/Richard St as a Smash Repair Shop	Ongoing – see report to May Meeting

207/2007 – Corner Country Highway

Responsible Officer: EDO

DECISION	ACTION TAKEN
Refer pamphlet for the Wool Track to Tourism Committee as an example of promotion for the Corner Country Highway	

208/2007 – Painting

Responsible Officer: GM & EDO

DECISION	ACTION TAKEN
Arrange for publicity for the naming of the painting competition in relation to the painting commissioned from Jenny Greentree	In train

212/2007 – GM Contract

Responsible Officer: GM

DECISION	ACTION TAKEN
Note change to contract rate	Noted

Recommendation: That the information in Business Arising be noted.

231/2007 Resolved on the motion of Crs Lewis and Stutsel that the information in the Business Arising be noted.

ENGINEERING SERVICES DEPARTMENT'S REPORT

File: E7.1
Report 15/07: Works Completed
Responsible Officer: Phil Wilson, Acting/Works Supervisor

WORKS COMPLETED

The following information outlines works completed between the 9th April to 11th May 2007.

NORTH SECTOR – Mick Mackay / Team Leader

RLR27 Burrawantie Roads to Recovery

Resheeting Completed

RTR 27 Burrawantie

Top grade in process

2. SOUTH SECTOR – Trevor Thomas, Team Leader

MR 68S Bourke- Louth – Tilpa

Top grade Completed

RLR 10 Toorale

Top grade Louth to Boundary completed

RLR 11 Weelong

Top grade completed

MR407 Louth- Cobar

Top grade completed

RLR 41 Weir

Top grade completed

RLR 47 Polygonum

Top grade completed

RLR 22 Parkdale

Top grade completed

North Bourke Truck Stop

Gravel south end

3. TRANSPORT SECTOR – Jack Weilinga, Team Leader

RLR 27 Burrawantie Roads to Recovery

Carting of gravel for resheeting completed

OTHER

B.Double Water cart worked with South Sector

Moving various plant

Enngonia Tip

Cover old tip site

MR405 Bourke-Wanaaring Grid

Carting of gravel for grid on Poison Point Plain

SH7 Patching

Carting aggregate (7mm)

North Bourke Truck Stop

Carting of gravel

Airport Resealing

Carting aggregate 7mm

Fords Bridge Village Reseal

Carting aggregate 10mm

4. BITUMEN MAINTENANCE SECTOR - John Bartley, Team Leader

MR404 Bourke- Hungerford

Patching for reseals & enrichment

Bourke Township

Pothole patching town streets

SH7

Pot hole & edge patching in progress

Wanaaring Village

Patching

SH 29 Bogan bridge

Pothole patching

MR 421 Bourke – Cobar

Pothole patching

5. BRIDGE GANG - Tony O'Shannessy, Team Leader

Exhibition Centre

Shifted container & caravan

Bridge Inspections

In progress

MR 405 Grids

Replace grid on Poison Point Plain

Clean out grids (Yandaroo)

Erect Stock race (Yandaroo)

MR 68S Bourke- Louth

New grid

SH7 N

Replace guide posts

6. PARKS AND GARDENS –Terry Rankmore, Team Leader

Location	Work Carried Out
General	<ul style="list-style-type: none">• All general parks and garden mowing and maintenance carried out.• Spraying of kambam with the four wheel motor bike to kill burrs in the park and sporting fields
Watering	<ul style="list-style-type: none">• We have been watering constantly to try and green things up before the colder weather sets in
Small Plant	<ul style="list-style-type: none">• Maintenance and services on all ground plant carried out
Work Requests	<ul style="list-style-type: none">• Actioned work requests, ongoing

7. TOWN SERVICES – Troy Hayman, Team Leader 11/4/07 TO 11/5/07

Location	Work Carried Out
Work Requests	<ul style="list-style-type: none"> • Daily
Cemetery	<ul style="list-style-type: none"> • Grave 3/5/07 • Backhoe dig up water break 10/5
Rest Areas	<ul style="list-style-type: none"> • Weekly • Erect new bin 85 km Cobar rd • Water rest areas 10/5
Staff Training	<ul style="list-style-type: none"> • Stop/Slow course 30/4/07 • Country Energy working close to power lines 3/5/07 • Staff training day 4/5/07
General	<ul style="list-style-type: none"> • Dig out drive way Ted Rices and gravel • Remove hedge and tree near toilets for show • Mow village North Bourke • S/D David Randall cherry picker 919593 13/4 • Truck and Backhoe expo centre clean up rubbish 17/4 • S/D Janbeth crusher dust 919594 19/4 • Concrete bollards in ground levee bank side of General Mangers house 19/4 • Move 45% angle sign Wood Bros 19m closer to Bakery • Replace finger board sign central corner • Lift new office airport onto concrete footings • S/D Kuru house Hope Street remove concrete drive way 919595 • Whipper snip Anson Street footpaths for show • Remove trees North Bourke sub division for power line 26/4 -1/5 • Crusher dust grids MR 405 for bridge gang 1/5 • Backhoe dig up's with plumbers water mains 1/5 • Move grandstands Davidson oval for Fatty Vautin knockout 7/5 • Wayne Weldon long service from 22/1/07 to 11/6/07 • Frank Kerr annual leave 3/5/07 to 14/5/07 • S/D Dept of Environment and Climate Tarcoon Rd dirt 919598 8/5 • MR 405 Gravel wash out 150km 8/5 • Crusher dust Louth Rd 95 km for new grid

8. WORKSHOP – Neil Driscoll, Plant Foreman

Plant No		Description	Work Carried Out
20	AI-62-UD	Rodeo Twin cab	Remove accessories for trade
21	AJ-79-AH	Ford Courier	40,000/km service
26	AO-79-AH	Isuzu 450 Tipper	5,000/km service
32	AK-35-KT	Isuzu NPR 400	Modify Roo-bar
36	YHL-960	Isuzu NPR 300	160,000/km service
41	AJ-05-UG	Ford Courier	Service
45	YMR-848	Street Sweeper	Adjust brakes & replace front revolving light
51	AB-97-TB	Isuzu NPR 400	Repairs to top lights
62	AA-02-HU	Iveco Powerstar	Replace RHF wheel seal Replace shocks & air bag valve Replace two shocks, repaired mudguard & lights
70	WYP-329	MX100 Case Tractor	Repairs to air-conditioning
74	WYC-811	Case 580	Replace TX valve & clean air conditioner
78	M948158	Super Dog Trailer	Replace shocks & drawbar hose Weld drawbar & rear body pivots
79	XZB-229	Freightliner	Replace door hinges Repair radiator leak & tighten Replace door locks
97	YUB-437	Isuzu 900 long	Repairs to UHF 55,000/km service
109	AZ-06-UG	Mazda Ute	15,000/km service
133	WDH-403	CAT 12H Grader	Adjust valves Adjust circle
134	YDA-082	CAT Loader 950G	Replace teeth & wear plates
135	WDM-954	Kubota 3560	Replace revolving light Check starting system
151	AN-89-YF	Volvo G940	Replace fuel pump belt
171	YDT-863	Isuzu FVY	Weld broom bracket
188	YZB-230	Isuzu NPR 400	Repairs to UHF radio
205	N92534	Sykes pump & trailer	Replace starter switch
216	N92534	Hino Garbage Truck	Change Hydraulic filter Repair L/H step
299	Komatsu	Garbage Compactor	Replace vandal cover

9. BUILDING SERVICES – Paul Faulkner, Team Leader 5/3/07 to 11/5/07

Location	Work Carried Out
Enngonia Hall	<ul style="list-style-type: none"> • Replace roof sheet and rescrew sheet iron
Bourke Preschool	<ul style="list-style-type: none"> • Adjust doors, gates and locks • Refix shade cloth to shelter
6 Glen Street	<ul style="list-style-type: none"> • Erect side gate from lane • Box up for Garden Shed Slab
Bourke Shire Council Office	<ul style="list-style-type: none"> • Insert vent in cupboard for computing cooling • Fit tie-down bolt to gun safe • Fit shelving to cupboard • Move & fit Fire Extinguisher
Crossley Engine	<ul style="list-style-type: none"> • Supply steel work bench for engine
Jandra Boat	<ul style="list-style-type: none"> • Fit temporary walk way planks
Medical Centre	<ul style="list-style-type: none"> • Fit shelving, repair locks & doors • Fit body parts bin cage
Airport Terminal	<ul style="list-style-type: none"> • Replace gate closer • Repair door locks • Replace light bulbs & remove cobwebs from ceiling
Renshaw Complex	<ul style="list-style-type: none"> • Replace missing floor & skirting tiles • Replace taps, shower roses & damaged sheeting. • Toilets painted internally • Replaced damaged eaves sheeting • Fit screens, grills, glass louvers & flashing.
Bourke Shire Council's Depot	<ul style="list-style-type: none"> • Run cable from store to RTA office
1 Tudor Street	<ul style="list-style-type: none"> • Remove ceiling sheeting from rear pergola. • Cut posts & lower roof to give greater slope. • Clean out gutters & fit flashing.
Dog Pound	<ul style="list-style-type: none"> • Replace damaged roof iron
Bourke Library	<ul style="list-style-type: none"> • Repair door & lock
Airport House	<ul style="list-style-type: none"> • Adjust door & Lino repair
1 Tudor Street	<ul style="list-style-type: none"> • Plans & Quotes for Pergola
Bourke Preschool	<ul style="list-style-type: none"> • Plans & Quotes for Walkway

10. WATER & WASTEWATER SERVICES – Peter Brown, Team Leader

Location	Works Carried Out
Works Requests	<ul style="list-style-type: none"> • Actioned works requests, ongoing
General	<ul style="list-style-type: none"> • Two new Hot Water Systems installed in Men’s & Women’s toilets at Renshaw Complex • No raw water pressure at 2 Coomah Street, dug up main & cleared, full of cockle shells • St Ignatius School sewer man hole choked with roots, Seka machine used to cut passage through aging lines • Vandals broke raw water service at 2 Hope Street • Worked on Jandra toilets, not flushing properly, new pipe work put in place • New rubbers put in toilets at Renshaw Complex in time for Bourke Show • 12 Church Street sewer boundary collapsed 6” E.W cleared & replaced • 50mm poly line feeding Merv Gordon’s pump to Meatworks failed, 10 meters of new pipe put in • Job descriptions have been completed for Water & Sewer staff members • Broken filtered water main 150mm PVC old service was corroded away & was replaced • 150mm fibro main in Mooculta Street broken back stainless steel clamp used to repair • 50mm copper line eaten away by soil at Bourke High School, replaced with 50mm poly • Broken 100mm raw water main, broken back fixed with stainless steel clamp • Vandals broke filtered water service at 150 Anson Street, repaired • Replaced chlorine cylinder at pool • Replaced sewer main at Frank Hollman’s (boundary collapse) • Replaced sewer main at Trent Gales (Boundary collapse) • Major Mitchell Motel sewer main in back lane blocked 150mm EW used Seka machine to cut new hole through • New filtered & raw water services for Mitchell Street for new development (Phil Johnston’s) • 240mm fibro main filtered water broken back , stainless steel clamp used to repair • Vandals knocked over tap in Waters Park new tap installed • Pitches Orchard 40mm poly line split, 2m pipe replaced • Broken filtered water main 150mm PVC at 4 Coomah Street stainless steel clamp used to repair • Vandals broke filtered water service at 151 Anson Street, repaired • Percy’s Butchery back lane man hole blocked with overgrown roots, used Seka machine to cut through main • Sewer choke toilets at Renshaw new line needs to be laid before next years annual show • SPAR supermarket sewer blockage, boundary full of fat, supermarket has no grease trap • Aboriginal Health Service 150mm boundary blocked, plunged & freed • 150mm Filtered water main busted, stainless steel clamp used to repair • 240mm fibro broken back, stainless steel clamped used to repair • Vandals pulled apart hydrant lid & bricks • Water treatment plant operations everyday • Pump Stations, reading & maintenance

Recommendation: That the information in the Acting Works Supervisors report be noted.

232/2007 Resolved on the motion of Crs Hollman and Holmes that the information in the Acting Works Supervisors report be noted.

File: W2.2
Report 16/07: Water & Wastewater Department
Responsible Officer: Allan Murdoch, Manager Water & Wastewater
Water and Wastewater crew report

General

The W&WW budget has been completed and submitted to the GM for presentation to Council. Alf Griggs and Mike Cuthbert of Alf Griggs and Associates, asset valuers visited Bourke to inspect and assess Council's Water and Wastewater infrastructure. They met with Council staff and visited selected W&WW locations. Council in conjunction with other Shires in the Region have employed these consultants to prepare the W&WW asset valuation that must be submitted to the Government prior to 30th June 2007. Water and Wastewater Operator Richard Stephens attended the Water Operator Training Course, Level 1 in Bathurst

Water

Although the weir stopped flowing around the 9th May 2007, Level 1 water restrictions were not immediately introduced. This was due to the advice received from Mr Tony Hall of DNR indicating that the flow from the Culgoa should reach the weir pool around the 11th May 2007. Although close the weir had not spilled on the 15th May 2007 when this report was submitted. The DNR River flows web site is being monitored daily.

The Department of Natural Resources advises that at present there are no Blue Green Algal (cyanobacteria) alerts in the Bourke Shire area.

Bourke Water Treatment Plant

This month, the Water and Wastewater Crew was kept busy with a spate of broken water mains and services in Bourke during the month. These problems have been attributed to the cooler weather in the first part of the month and the ground movement after the rain in the latter part of the month. On two days there were seven dig ups and on quite a few occasions there five. On most occasions they were broken raw fibro water mains or filtered water services. Thankfully, there have been no further reports of longitude splits in the 50mm copper pipe that was reported to last months Council Meeting. The W&WW Crew installed two hot water systems at the Showgrounds. They also refurbished quite a few taps and checked out the sewer mains in an attempt to reduce blockages on show day.

During this period, the only coagulant used was Nalco's Ultron 83697 polymer. A total of 19.20 ML (19.14 ML March 2007) of Filtered Water was produced from the plant during April 2007. A total of 269.3 ML (250.6 ML March 2007) of Raw Water was distributed from the plant during April 2007.

Village Water Supplies

North Bourke Water Supply

The new North Bourke Filtered Water pumping station is still operating satisfactorily without any teething problems. A total of 15.95 (10.09 ML March 2007) of Raw Water was distributed from this installation during April 2007. A total of 2.83 (2.39 ML March 2007) of Filtered Water was distributed from this installation during April 2007.

Louth Water Supply

A W&WW Crew travelled to the village in response to a report that the bore pump was not pumping. It was found that the pipe delivering the water to the surface had vibrated loose. Once the problem was identified it was quickly rectified.

Byrock Water Supply

A crew visited the village twice during the month freeing blocked water services.



These photos of the tank were taken on the 12th May 2007. From comparing these photos with those taken March last year, it is estimated that the water in the tank will last till mid or late August 2007. Phoslock have advised that the first of their new Water saver dispensers should arrive in Bourke for a trial towards the end of May. If Council is happy with its performance it will then be purchased.

BOURKE'S WASTEWATER SYSTEM

General

All Wastewater Pump Stations are usually checked each working week day and the flow meters at the STP are read at the same time. There has been a large increase in the number of sewer chokes and boundary trap blockages during the month. Arrangements have been made for Barry Brothers to come early in the financial year to flush and rod the mains to remove the tree roots and obstructions (large build ups of foreign matter). Other Councils in the region are also being approached to use them to reduce location costs.

Wastewater Treatment Plant

A total of 10.16 ML (5.333 ML March 2007) of effluent was discharged from the plant during April 2007.

Mertin Street Pumping Station

A total of 21.50 ML (22.82ML March 2007) of raw sewerage was pumped to the sewerage treatment plant during the month of April 2007.

Becker Street Pumping Station

One of the pumps at this station was un-operatable due to a faulty seal. The pump was removed and sent for repair. Unfortunately five days later water penetrated the electric motor of the second pump making it also in-operatable. This pump was also removed and sent for repair. An emergency diesel pump and pipeline was set up to pump the sewage from an adjacent manhole to a manhole approximately 100m away.

The EPA was immediately notified of what had happened and Council's response to the problem. This is a requirement of Council's licence conditions. EPA was also advised that odour and noise complaints may be received from the nearby residents. A letter box drop was carried out the following day advising local residents of the problem and that the emergency pump would only be operating between 7.30 am and 4 pm. Regular advertisements were also placed on 2WEB.

A hire pump was organised and was immediately shipped to Dubbo where it was picked up by Council Staff and installed. A new pump has been ordered and advice received from KSB Ajax indicates that it will take 4 to 8 weeks for delivery.



Emergency Pump at Becker St Lane delivered.



Hire pump from KSB being delivered.

Unfortunately within hours vandals started undoing the clips on the pipeline, allowing a small amount of sewage to spill into the laneway. Bourke police were immediately contacted and requested to patrol the area as often as possible. The W&WW Crew cleaned up the sewage and wired up the clips and bound them with tape. The vandals then threw objects, including witches hats down the manholes, blocking the sewer pipelines. A wrecked pushbike was also removed from one of the manholes. Unfortunately it was unrideable and had to be dumped. A W&WW Crew spent almost a day using the Seka machine freeing the blockages in the sewer mains.

To overcome the problem of foreign objects being thrown into the manholes, Council Staff designed and fabricated heavy metal plates to cover the openings. These plates had holes in for the pump's suction and delivery line to fit through. The heavy concrete manhole covers were then placed on top of the plates to prevent the plates from being removed by the vandals.

The W&WW Crew is to be commended in the way they responded and rectified the problems that the vandals constantly put in front of them.

Effluent Reuse

Council Staff are liaising with Hunter Water Australia while they are reviewing this years EPA return and an earlier produced Effluent Reuse plan. When revised this plan will be submitted to the EPA to allow the Sewerage Treatment Plant effluent to be used at the Showgrounds, Golf course, Pistol Club and the Cemetery and obtain a reduction in the EPA fees. (The Annual licensing administration charge of around \$2,000 will always remain but this then is reduced off next years LBL Fees) A submission has been lodged with the Western Lands Catchment Management Authority for funding to implement the effluent reuse project.

Financial Implications: Nil

Recommendation: For Notation.

233/2007 Resolved on the motion of Crs Stutsel and Snelson that the information in the Water & Wastewater Report be noted.

File: T4.7
Report: 17/07 **Crossley Engine**
Responsible Officer: Bruce Gray, Services Manager

Introduction

This report provides an update on the operation of the Crossley Engine.

Detail

Don Burns assisted by Cedric Nell and Bart Roberts recently carried out a major service on the engine and reported the following work completed:-

1. Cleaned engine and replaced oil.
2. Adjusted cam drives and cogs.
3. Shimmed bearings to take vibration out of crankshaft
4. Repaired badly seized main shaft bearing.
5. Replaced broken stud on the main bearing
6. Repaired both fuel pumps
7. Fuel sprayers, needles and seats were repaired by new parts being machined up and case hardened.
8. Oil pump repacked and glass viewer repaired.
9. Water, fuel and oil leaks repaired.
10. Safety rails manufactured and fitted.
11. New decompression levers and pins made and fitted.
12. Exhaust and Inlet valves adjusted and reset.
13. Left side Conrod and big end bearings repaired.
14. Flushed out oil lines to clear blockage.
15. Cleaned fuel strainers on exhaust heaters
16. Adjusted fuel mixture to correct exhaust system oiling up.
17. Repaired broken rocker arm by welding
18. Removed and checked left hand piston and found it to be badly cracked around a previous weld repair.
19. On finding the cracked piston the left hand side cylinder was disconnected to allow the engine to be run on one cylinder.

Most of the parts replaced or repaired were fabricated or reconditioned by Don in his workshop at Narromine.

Don is currently looking at options for the repair or replacement of the cracked piston and will advise best options when he has all the information.

The combined maintenance and operational cost so far this year is \$20,750.

Summary

The Crossley Engine continues to be a popular tourist attraction for Bourke due to it being a working display of early 1900's ingenuity.

The repairs and preventative maintenance work carried out by Don should provide trouble free operation of the engine and help preserve its life for some time into the future. The repair or replacement of the cracked piston will be completed as soon as can be practically arranged within budgetary constraints.

Financial Implications

The annual budget allocation for 2007/08 is expected to cover costs.

Recommendation: For Notation

234/2007 Resolved on the motion of Crs Lewis and Nicholls that the information in the Crossley Engine report be noted.

File:	C6.4
Report: 18/07	Bourke Displan
Responsible Officer	Bruce Gray, Services Manager

Introduction

This report seeks Council endorsement of the Local Disaster Plan (DISPLAN).

Detail

The Local Emergency Management Committee (LEMC) has recently redrafted the local DISPLAN to comply with the State Emergency and Rescue Management Act 1989.

The DISPLAN details arrangements that prevent or mitigate, prepare for, respond to and recover from emergencies within the Bourke Shire Council area. The arrangements detailed in the plan apply to emergency operations conducted by the local emergency operations controller (LEOCON) or the relevant combat agency.

Council's responsibilities for Emergency Management and Emergency support are detailed in the Plan along with other agencies involved.

The drafting of the DISPLAN was coordinated by the Local Emergency Management Officer (LEMO) who is currently Mr. Bruce Gray.

Following Council endorsement the DISPLAN will be presented for endorsement to the District Emergency Management Committee (DEMC).

Copies of the DISPLAN will be made available to Councillors who wish to view it.

Financial Implications: Minimal

Recommendation: That Council endorses the Bourke Shire Council local DISPLAN

235/2007 Resolved on the motion of Crs Davis and Hollman that Council endorses the Bourke Shire Council local DISPLAN.

File: W2.9
Responsible Officer: Allan Murdoch, Manager of Water and Wastewater.
Report 19/2007 Letter from the Chief Dental Officer concerning Fluoride

A letter (tabled) has been received from the Dr Clive Wright, Chief Dental Officer (CDO) concerning Council's decision not to proceed with the dosing fluoride and to arrange a site inspection for himself and his advisors. This inspection is to gain information to submit a report to his superiors and subsequently the relevant Minister.

Since the initial teleconference with the CDO and his advisers, I have spoken to Dr Wright by telephone on at least four occasions. I have also spoken to him again since receiving the letter. In each conversation I reminded the CDO that at the end of all visits, recommendations and discussions, Council has the final decision concerning dosing fluoride into their water supply. As this decision has been made, due to safety concerns fluoride will not be dosed into Bourke's water supply.

It was explained to the CDO, that Council's perceived need to have the buffer reservoir (mentioned in paragraph 5 of his letter) had come from Dr Kumar, the State fluoride installation inspector. When Dr Kumar was in Bourke to commission the installation, he expressed serious concerns about not having the reservoir as a buffer should a malfunction occur.

I added that, if the Government wanted to construct a new water treatment plant equipped with SAFE fluoride dosing facilities (valued between \$5-10 million) Council would consider the proposition. Each conversation was quite friendly and both parties remained agreeable throughout.

Arrangements are currently being made for the CDO to visit to Bourke in the near future.

Financial Implications: Nil

Recommendation: For Notation.

236/2007 Resolved on the motion of Crs Lewis and Holmes that the information in the letter from the Chief Dental Officer Concerning Fluoride report be noted.
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Ken Croskell

GENERAL MANAGER

ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT'S REPORT

File: **E6.1**
Report 25/07: **Developments Approved Report**
Responsible Officer: **Carolyn Crain, Environmental Support Officer**

Development Approvals

Delegated Authority or Council	Consent No & Consent Type	Subject Land	Nature of Development
Delegated	2007/0017	Lot 2, DP 134908 Tancred Dr, Bourke	Erection of one (1) Advertising Sign
Delegated	2007/0018	Lot 101, DP 598124 Kamilaroi Highway, Bourke	Erection of one (1) Advertising sign

Total value of works for April 2007 = \$ 2000

No. of Development Application Approvals for April 2007 = 2

Recommendation: That the information in the Developments Approved Report be noted.

237/2007 Resolved on the motion of Crs Lewis and Stutsel that the information in the Developments Approved Report be noted.

File: **N1.1**
Report 26/07: **Noxious Weeds**
Responsible Officer: **Don Mackenzie, Weeds Officer**

NSW Prickle Bush Working Group (NSWPBWG)

On Saturday 28th April, I travelled to Broken Hill to meet with Mr Syd Lisle, State Weed Co-ordinator- NSW- DPI, and Mr Nathan March, National Prickle Bush Co-ordinator, to inspect the on ground control works that were carried out late last year.

We were accompanied on these inspections by local landholders that had participated in the control program, and Mr Michael Lawrence, Ranger- Broken Hill RLPB.

Overall results are very encouraging, with a destruction rate of between 90% and 95% of all plants treated.

The meeting of the NSWPBWG was held on the 30th April and 1st May in the DPI conference rooms. Broken Hill was chosen as the venue for this meeting, so that the Catchment Management Authorities that provided funding for this project could attend.

Unfortunately, with the exception of participating landholders, no delegates from either the Lower Murray Darling Catchment Management Authority or the Western Catchment Management Authority were in attendance.

Macquarie Valley Weeds Advisory Committee (MVWAC)

Council hosted the quarterly meeting of the MVWAC on Tuesday the 8th May.

Delegates started arriving in Bourke on the Sunday afternoon preceding the meeting. A field trip was organised for Monday afternoon and Dinner on the "Jandra" on Monday evening.

Of particular interest at the meeting was a presentation by Phillip Blackmore, NSW Parthenium Task Force Co-ordinator (DPI- Armidale), on Parthenium Weed.

The meeting was very well attended, with delegates travelling from most areas of the State, the farthest from Shoal Bay. 33 delegates were in attendance.

Regional Weed Management Plans were discussed at length, as without these plans no funding would be available for all Council's operational activities. All plans have a five (5) year timeframe, and most of these plans expire on the 30th June 2008.

It was decided to run a two (2) day workshop on the 17th & 18th July in Dubbo, to review these plans.

Mimosa Bush

I have attached the MVWAC's Regional Weed Management Plan for Mimosa Bush (*acacia farnesiana*).

1.0 Cover Page



NSW DEPARTMENT OF
PRIMARY INDUSTRIES

REGIONAL WEED MANAGEMENT PLAN

1.1 PLAN TITLE: MIMOSA BUSH REGIONAL MANAGEMENT PLAN

1.2 PLAN PROPONENTS

Regional Weeds Advisory Committee: MACQUARIE VALLEY WEEDS ADVISORY COMMITTEE (MVWAC)

Address: C/- CABONNE SHIRE COUNCIL, PO BOX 17, MOLONG NSW 2866

Contact person: MEGAN POWER (REGIONAL PROJECT OFFICER)

Telephone number: (02) 63907100

Facsimile number: (02) 63907160

Email address: megan.power@cabonne.nsw.gov.au

Signature: Chairman:..... Date:

1.3 NAME OF PLANT

WONS No

Botanical name(s): *acacia farnesiana* Common name(s): Mimosa Bush

Sweet Acacia

Needle Bush

1.4 PLAN PERIOD (not to exceed five years)

Starting date: 1st July 2007

Completion date: 30th June 2012

1.5 AREA OF OPERATION: The Local Control Authorities (LCA) and Rural Lands Protection Boards (RLPB) of the Macquarie Valley Weeds Advisory Committee. This includes the following Councils and County Councils.

Bogan Shire Council	Dubbo City Council
Brewarrina Shire Council	Mid- Western Regional Council
Bourke Shire Council	Narromine Shire Council
Cabonne Council	Orange City Council
Castlereagh Macquarie County Council	Wellington Council
Cobar Shire Council	

1.6 AIM: To prevent further spread of Mimosa Bush and contain and suppress infestations in the Macquarie Valley.

1.7 OBJECTIVES:

1. Control all infestations on public land.
2. Reduce rare and isolated infestations on private land by 80%.
3. Reduce core infestations on private lands by 50%.
4. Implement community awareness and education program.

2.2 Participating Councils

Bogan	Dubbo
Bourke	Mid- Western
Brewarrina	Narromine
Cabonne	Orange
Cobar	Wellington

Participating County Council

Castlereagh Macquarie County Council

2.3 Participating RLPB's

Bourke	Molong
Brewarrina	Mudgee/ Merriwa
Central Tablelands	Nyngan
Cobar	Walgett
Coonabarabran	Coonamble
Dubbo	

2.4 Other Stakeholders

Department of Natural Resources (DNR)
Department of Primary Industries (DPI- Agriculture)
Australian Rail Track Corporation (ARTC)
Department of Environment and Conservation (NPWS)
Aboriginal Land Councils
Catchment Management Authorities
Regional Land Care Co-ordinators

3.0 BACKGROUND and JUSTIFICATION

3.1 Weed History and Ecology

This thorny deciduous bush grows to 2-5m in height, and is often mistaken for Mesquite or Prickly Acacia.

Mimosa Bush is a multi-stemmed spreading shrub with smooth grey-brown bark and zigzagged branchlets. Pinnate leaflets are light green with 3-10cm long thorns at the base of the petiole. Seedpods can be up to 8cm long, dark brown to black and straightish in shape.

Mimosa Bush will flower, and subsequently bare fruit, irregularly throughout the year. However, mostly flowering occurs June-September with fruit mostly in November-May. In some parts of the world this bush is cultivated for perfume production as flowers have a pleasant, sweet aroma.

Seeds sprout readily and grow quickly producing a short-lived plant. They have an open habit but easily form dense thickets, especially along watercourses. If prevented from forming these thickets, this can be a useful plant providing shade and a dietary supplement to stock during the dry season. It is drought tolerant, readily eaten by stock as the foliage and green pods are palatable to cattle and sheep, and has good regrowth after grazing. However, over-grazing can lead to thicket formation. Grazing pressure will achieve a measure of control over isolated plants, while mechanical chaining and chemicals will control larger stands.

While it often infests watercourses, Mimosa Bush grows well in dry sites, on loamy and sandy soils. It will grow in any acid or alkaline soils.

Believed to be introduced to Australia before European settlement, Mimosa Bush is native to Central America. It is thought that it entered Australia via the Philippines. Because of this interesting introduction, Mimosa Bush is classified by the Department of Environment and Conservation (NPWS) as a "native" plant as it was present before European settlement. It is therefore subject to section 17 of the Native Vegetation Regulation 2005 as a 'feral native'.

3.2 Method and Rate of Spread

Seedpods are highly nutritious and sought after by grazing animals. Cattle readily eat the protein rich pods, scattering the seeds randomly around the paddock. The seeds pass through cattle's digestive system, remaining viable. Mimosa Bush will then form

impenetrable thickets causing problems for mustering and limiting access to watering points.

Other grazing animals such as sheep and goats will also eat leaves and seedpods of the Mimosa Bush, but seeds do not survive.

3.3 Distribution and Potential Spread

Native to sub-tropical areas of the Americas, Mimosa Bush is naturalised and cultivated in America, Africa and Australia. It has also become an invasive species in a number of Pacific nations. It is now widespread throughout northern Australia, occurring in Western Australia, South Australia, Northern Territory, Queensland and New South Wales.

Mimosa Bush will grow in woodlands, shrublands, grasslands and low open forests, as well as open floodplains and near watercourses. It will grow in a variety of soils including alluvial clays, heavier soils, as well as loams and sandy soils where it acts as a binder. This species particularly invades disturbed sites such as trampled areas, and along watercourses.

Within the Macquarie Valley this species occurs in the areas of Bogan Shire, Bourke Shire, Brewarrina Shire, Castlereagh Macquarie County Council (Some Very Heavy Infestations) and Cobar Shire.

3.4 Null Hypothesis

If this species is not controlled and allowed to continue at its current rate of spread:

- It will cause significant problems for landholders as dense thickets form.
- These thickets usually infest watercourses, hindering access to watering points.
- Dense thickets also cause problems during mustering.
- Infestations are costly to control. These increased control costs will be yet another burden to landholders during the time of drought.
- Infestations reduce agricultural productivity.

3.5 Justification

Although this species is not declared noxious, we believe this species has the potential to become a significant problem for land managers.

- Mimosa Bush's ability to spread easily, grow quickly and dominate sites all contribute to this species weed potential.
- Its limited usefulness as a dietary supplement for livestock is outweighed by its invasiveness, leading to reduced carrying capacity and productivity.
- This problem must be addressed now, while local control and eradication is still feasible.
- With the cattle industry becoming more popular, this species has tremendous potential for spread.

This species is not currently listed as a noxious weed in NSW and unfortunately the unknown origins of this species will hamper any efforts for declaration changes. However, control is possible through section 17 of the Native Vegetation Regulation 2005.

Through this exemption in the Native Vegetation Act 2003, it will be legal to clear Mimosa Bush stands if this species is listed by relevant catchment management authorities as a 'feral native'.

5.1 Financial Support for Plan Implementation

5.2 Barriers and Contingencies

Barriers:

- Landholders fail to control Mimosa Bush because of the lack of suitable (nil) enforcement rules.
- Lack of knowledge of the potential damage done by the lack of control of Mimosa Bush by landholders and government agencies.

Contingencies:

- Variable seasonal conditions
- Resource shortfalls occurring when enforcement is not compulsory.

5.3 Links to Other Strategies

National Weeds Strategy

NSW Weeds Strategy

Native Vegetation Regulation 2005 as it relates to Native Vegetation Act 2003

ACTION PLAN FOR CONTROL:	Performance indicator	Who	Objectives addressed (Number)
Inspect LCA and RLPB lands	All LCA and RLPB land inspected and recorded annually.	LCA Officers RLPB Rangers	1.7.1
Inspect Private lands	All core, marginal and light areas inspected and recorded.	LCA Officers	1.7.2 & 1.7.3
	100% of properties inspected bordering core, marginal and light areas.	LCA Officers	1.7.2 & 1.7.3
	100% of properties deemed "at risk of infestation" inspected annually.	LCA Officers	1.7.2 & 1.7.3
Implement control programs on LCA land	All infestations treated before seed set.	LCA Officers	1.7.1
Implement control	All infestations	LCA Officers Landholders	1.7.2 & 1.7.3

programs on private land	treated before seed set.	LCA Officers Landowners	1.7.2 & 1.7.3
Map all infestations on private land	Limit spread of seed through use of hygiene practices with regard to livestock movement.	Landowners & DPI Personnel	1.7.2 & 1.7.3
Implement education programs	All infestations mapped And measured annually. Weed alerts released in relevant areas.	LCA Officers DPI Personnel & Catchment Management Officers	1.7.4

This plan will be monitored by Weed Officers and progress reviewed annually by Macquarie Valley Weeds Advisory Committee. This will include discussions on increase or decrease, rate of spread, the potential range, successful management strategies and their results.

An annual review of this plan and management strategies will be held to ensure stakeholder's efforts match the performance indicators and that key milestones are achieved. Further opportunities to combine other weed control or land management efforts into an integrated program including Mimosa Bush will be actively pursued, as will the use of any future advances in biological, chemical or management control techniques.

This Plan will benefit the Macquarie Valley Region by

- Maintaining Agricultural production.
- Increasing access to watering points.
- Decreasing potential future costs.
- Controlling a weed before it becomes a problem too great to control.

North West Weeds website

PlantNET – FloraOnline

Agnote No. 584 - Northern Territory Department of Primary Industry, Fisheries and Mines.

Noxious Weeds of Australia, W.T. Parsons and E.G. Guthbertson pp433

Plants of Western New South Wales, G.M. Cunningham, W.E. Mulham, P.L.

Milthorpe, J.H. Leigh pp361

Woody Weed Control Guide, Dow Agrosiences Printed July 2006 pp18

NSW Agriculture, Keep New South Wales Mesquite Free, Job 3201 pp3 & 4

NRM facts, Queensland Government Pest Series, Identification of prickly bushes, PP40

Recommendation: For Council's Notation

238/2007 Resolved on the motion of Crs Stutsel and Lewis that the information in the Noxious Weeds Report be noted.

File: A8.1
Report 27/07: Animal Control/Ranger Report
Responsible Officer: Dwayne Willoughby, Ranger

Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	10	0
Seized	21	2
Surrendered	2	0
Dumped	0	0
Total	33	2
Euthanased	16	2
Returned to owner	0	0
Released from pound	2	0
Re-housed	0	0
Stolen from Pound	3	0
Animals Remaining at end of month	12	0
Total	33	2
Micro-chip implantations	0	0
Infringement Notices	6	0
Wandering stock		1
Stock rested in stock yards		0

- Saturation patrols of Bourke have resulted in a large number of dogs being collected off the streets.
- Attended to phone complaints in regards to dogs causing trouble to the general public.
- Water sampling for town and surrounding villages.
- River samples of Darling River.
- Development application for lawn mower shelter at depot.
- Backwash filter shelter swimming pool.
- Patrols of Council's Reserves.
- Inspections:
 - 2WEB signage
 - Site inspection shelter depot
 - Retaining wall
 - Cabins
- Gross pollutant traps – working on a submission to CMA for funding of Gross pollutant traps for Bourke.
- Tree preservation orders
- Public Reserves Grant – Shade structure of Swimming Pool.

- Attended an On-site Sewage Management Inspection Field Assessment training course in Narromine. I found this to be an invaluable course, and I will be doing some work to update the septic tank register for Bourke Shire Council. Also in a concerted effort to improve public health and the Environment, the Environmental Services Department will be embarking on a programme of septic tank inspections in the Bourke area and surrounding villages, targeting high risk areas such as along the Darling River.
- Waste Depot – new cell tender, cell placement and design.
- Netwaste – setting up tip shop at the waste depot.

Recommendation: That the information in the Animal Control Report be noted.

239/2007 Resolved on the motion of Crs Lewis and Holmes that the information in the Animal Control Report be noted.

File: D3.1
Report 28/07: Construction Certificate Costs
Responsible Officer: Adrian Butler, MENV

Purpose

The purpose of this report is to present to Council, the projected financial implications of the proposed reduction in Construction Certificate Application fees, for minor development, e.g. signage. Resolution 173/2007.

Discussion

Estimated income from Construction Certificate (CC) application fees for the 2006/2007 financial year is \$18,000. Approximately \$8,500 is received from developments costing between \$0-\$5000.

The base \$375 fee, (\$320 if lodged at time of DA) was calculated on a cost recovery basis, to recover the cost of Council undertaking the required inspections. The number of inspections Council must perform ranges from three (3) (for signs and other minor development) to eight (8) for development involving drainage, plumbing, frame, wet area works etc, depending on the development.

The following table shows the break up of the CC applications, based on estimated cost of development, received for 2006/07:

\$0-\$1000	\$1001-\$5000	\$5001-\$15,000	\$15,000-\$100,000	\$100,001-\$250,000	Exceeding \$250,001
15	12	5	9	6	1

As the majority of our developments are between \$0- \$5000, the addition of the two (2) new CC application fees to the 2007/2008 Management Plan could see a reduction in CC fees of up to \$4000.

There is some thought that the reduced fees may discourage illegal development, and hence increase the number of applications received. This could partly offset the projected loss in fees received.

Recommendation: That the new fee structure be adopted, reflecting reduced fees for minor development, with a review at the end of the 2007/08 financial year.

240/2007 Resolved on the motion of Crs Lewis and Stutsel that the new fee structure be adopted, reflecting reduced fees for minor development, with a review at the end of the 2007/08 financial year.

File: A8.1
Report 29/07: Ordinance Officer
Responsible Officer: Adrian Butler, MENV

Purpose

The purpose of this report, is to present to Council, as resolved in the February 2007 Meeting, resolution 81/2007, a report on the costs and associated legal issues of Council utilising an Ordinance Inspector.

Discussion

Research has been conducted into the costs and associated legal issues of Council utilising an Ordinance Officer and the following is provided –

Roles

Ordinance Inspectors are generally employed to perform duties relating to maintaining and enforcing the standards of environmental health and safety as set out in various statutes as well as overseeing the security of Council's facilities.

The enforcement roles of these officers are varied and include:

- Resolving public health complaints e.g. overgrown vegetation;
- First response to the improper removal of asbestos cement from buildings i.e. to stop work pending investigation by Building Surveyors;
- Seizing and impounding abandoned articles;
- Policing parking restrictions within Council's carparks;
- **Enforcing the removal of footpath obstructions;**
- Resolving complaints related to barking dogs;
- Enforcing the prohibition on refuse burning;
- **Enforcing the legislation prohibiting rubbish dumping and littering;**
- Policing the weight restrictions on load limited roads;
- **Seizing and impounding abandoned vehicles;**
- Enforcing Council policies on the placement of clothing bins;
- **Be available to assist Council's animal impounding officer in the seizing of dogs;**

The roles highlighted in Bold, are the ones I believe would be most beneficial to Bourke Shire Council.

Legal Issues

The primary role of an ordinance inspector in Bourke, from Council's discussions at the February meeting, and from my experience, would be the enforcement of Council

Policies and Statutory laws on bicycles on the footpaths, wandering/stray dogs, and possibly pedestrians walking along the street/roadway.

To legalise a lot of the actions of the ordinance officer, Council would need to create policies, e.g. a Footpaths Policy, and would need to seek legal advice on the policy, if for example confiscating bikes were proposed to be included.

Qualifications

Qualifications typically held by the Ordinance Inspectors include the NSW Local Government Industry Training Committee Ordinance Inspector's Training Course, the Police Academy Training Course and the NSW Infringement Processing Bureau.

Financial Implications

The estimated costs of an Ordinance Inspector, per annum, are estimated as follows

Annual Salary	\$52,408.72	Totals
+ 37 % on costs	\$19,391.23	= \$71,799.95
Purchase of vehicle	\$19,000 (one off)	
Subsidised Private vehicle costs	\$4700	
Subsidised Rental Costs	\$1690	
Estimated Total		\$97,189.95 (= \$78,189.95 less vehicle purchase)

Conclusion

It is reasonable to assume that the Ordinance Officers in the larger regional centres and city areas would be partly (regional areas) and wholly (city areas) funded on a cost recovery basis, as a result of the high numbers of fines being issued. In a small town like Bourke, it would be unrealistic to envisage achieving fine issue and recovery figures to cost recover, hence the cost would mostly be borne by Council.

The appointment of a Casual Ranger in March has greatly reduced the stray/wandering dog numbers in the town and in particular the main street areas. This has taken a lot of the work load off the Ranger, who is involved in many other areas in the Environmental Services & Development Department. The Ranger is required in these areas as a result of the down sizing/restructure of the Department, and it is beneficial for career and Council staff development.

It should be noted that Council has already spent considerable money on training the Ranger in legal enforcement areas, as part of the position, mainly in relation to Companion Animals and Littering Offences. This training is utilised to provide advice to the Casual Ranger when required on legal issues. It should be noted that the Ordinance Officer training however, including Police Academy training, is not a part of the rangers training program.

Recommendation: That Council continue with the present staffing structure, and utilise existing staff to work with Police on addressing the bicycles on footpath issues, and stray/wandering dog issues, and further, that a draft

Footpaths Policy be formulated and presented to Council, to assist officers in the enforcement of the 'no pushbikes on footpaths' stance.

241/2007 Resolved on the motion of Crs Stutsel and Lewis that Council continue with the present staffing structure, and utilise existing staff to work with Police on addressing the bicycles on footpath issues, and stray/wandering dog issues, and further, that a draft Footpaths Policy be formulated and presented to Council, to assist officers in the enforcement of the 'no pushbikes on footpaths' stance.

File: A2.2
Report 30/07: Old Scout Hall Land
Responsible Officer: Adrian Butler, MENV

Purpose

The purpose of this report is to inform Council of an Aboriginal Land Claim lodged on the 15th November 2006, on the vacant land (previous site of the Scout Hall) on the corner of Mitchell and Tarcoon Streets Bourke.

Background

The subject land was originally Western Lands Lease, with the Scouts Association of NSW being the lessee. With the removal of the scout building, the Scouts Association had no further interest in the land, and the land has reverted to Vacant Crown Land.

Discussion

Council have been contacted by the Department of Lands, asking if Council have any interests in the land for future development.

As the claim was lodged on the 15th November 2006, the Department has advised that there would need to be some Council documentation prior to this date, in relation to Council's possible interest in the land, in order to object to the claim.

At the Economic Development Committee meeting of Wednesday 16th August 2006, the following was recorded in the minutes –

'The Old Scout Hall site was also discussed. It is likely that Council will become the trust manager of this reserve. Councillors have asked the EDO to develop a report into the feasibility of this land becoming free hold and be available for future commercial opportunities.'

The subject land is diagonally opposite the site proposed for the Centre for Remote Health and Teaching/Medical Facility. This proposal was not successful in the funding applications however future development of this site may be possible subject to funding. Due to its close proximity, the old scout hall land is considered to be of interest to Council for possible future development.

Conclusion

The Department of Lands office is awaiting the resolution from the May meeting of Council, before finalising a report in relation to the claim. Given the existence of the documentary evidence from the economic development committee meeting, Council may wish to forward this to the Department of Lands as an expression of interest in the land.

Recommendation: That Council forward a letter to the Department of Lands, expressing an interest in the land for possible future development; and further; that the Economic Development Officer prepare a report to investigate the financial and legal implications of free-holding the land, or other possible tenures, such as a Reserve/Western Lands lease in Council's favour.

242/2007 Resolved on the motion of Crs Hollman and Snelson that Council forward a letter to the Department of Lands, expressing an interest in the land for possible future development; and further; that the Economic Development Officer prepare a report to investigate the financial and legal implications of free-holding the land, or other possible tenures, such as a Reserve/Western Lands lease in Council's favour.

File: D2.1
Report 31/07: Rezoning Corner of Richard & Anson Street
Responsible Officer: Adrian Butler, MENV

Purpose

The purpose of this report is to provide Council with information in relation to resolution 205/2007, and to seek Council's direction in relation to resolution 206/2007.

Discussion

The utilisation of the block on the corner of Anson and Richard (current site of old shed) for a panel beating/spray painting business is currently prohibited, illegal, under Council's LEP. The subject land is 2 (t), township residential use.

Council resolved to seek to change the zoning of the subject land, to Industrial, which would permit the panel beater/spray painting, and or other industrial uses, subject to development consent.

Process

To rezone land, an amendment to the LEP is required. Considering the land immediately opposite this, is zoned local industrial, this application has some chance of success. A section 54 notification is required to be sent to the panel of the Department of Planning, including relevant information and justification for the proposal.

The success or otherwise of the application, ultimately rests with the Department of Planning, and will be largely dependent upon the response of the residential occupiers and owners of the surrounding properties.

If the request for the application is approved, a land use study is required as part of the application, and community consultation, including owners and occupiers of neighbouring properties in the area. The rezoning procedure is outlined in the Environmental Planning & Assessment Act, and requires an amendment to the existing LEP. This will be a lengthy and time consuming exercise.

Other Land

Given the lengthy process of a rezoning application, it is recommended that rather than submitting the proposal individually, and re-zoning the subject land, that an audit be conducted of all land uses within the Bourke and North Bourke area, including a study of the current zonings, to identify any other areas that require possible re-zoning, in order to cater for existing and future development. Advice received from the regional Department of Planning Office, has supported this approach.

Section 94 Policy & Reclassification LEP

Council may also wish to enact a Section 94 policy, which is required to obtain developer contributions for the provision of essential infrastructure. Council does not currently have a policy, and it is recommended.

As Council may be aware, an amendment to the LEP is also required to reclassify Council land from Community to Operational, to comply with the Local Government Act.

Conclusion

Council could commit some of its available planning budget, in order to undertake these works in a timely manner, with the process incorporating the provisions that will be required in the new LEP. This could potentially reduce the works required in the new LEP process, and Council could also possible incorporate a section 94 (developer contributions) policy and reclassification of lands amendment as part of the works.

Recommendation: That Council proceed with identifying any other potential land requiring rezoning, including the subject land; that Council liaise with the Department of Planning in relation to the process required for the re-zoning of these lands; that Council investigate the possible development of a section 94 developer contributions policy; and proceed with the reclassification of land LEP amendment, subject to available funding, with a renewed funding application to be made in the next round of Planning Reform Funding.

<p>243/2007 Resolved on the motion of Crs Snelson and Davis that Council proceed with identifying any other potential land requiring rezoning, including the subject land; that Council liaise with the Department of Planning in relation to the process required for the re-zoning of these lands; that Council investigate the possible development of a section 94 developer contributions policy; and proceed with the reclassification of land LEP amendment, subject to available funding, with a renewed funding application to be made in the next round of Planning Reform Funding.</p>
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File: C3.1
Report 32/07: Fred Hollows Grave
Responsible Officer: Adrian Butler, MENV

Purpose

The purpose of this report is to present a report to Council looking at reducing the area allocated for the Fred Hollows site, to assist with parking and access in this area of the Bourke Cemetery, as requested in resolution 14/2007.

Discussion

After an on site investigation of the area, and measurements, it was proposed to reduce the eastern end of the area, as shown over. The proposed reduction involves reducing the length of the east west rock perimeters by approximately 20 metres, to allow cars access to the shade offered by the large trees in the area.

There was no proposed suggestion of the construction of a physical car-park, but the relocation of the rocks would allow cars not only visiting the Hollows grave, but for other visitors to graves, and for funeral services, to informally park in this area at times, as had been the case in the past.

The Hollows foundation was contacted to seek comments in relation to the proposal. No reply has been received directly from the Hollows foundation, but several replies have been received on behalf of Gabi and the foundation, and from other concerned people – see attached.

There is a strong desire expressed in all letters not to reduce the area in any way, and suggestions of alternative shade structures, further plantings and other ideas are proposed.

There were no written records found of the entire area ever being ‘delineated’, ‘designated’ or otherwise for the Hollows grave site memorial. It could be assumed that by Council concurring to the construction of the furthestmost rock perimeter, the land has been given as part of the memorial. Discussions with previous staff suggest Council were fully aware of development on the site, and the eye shape formed by the rocks has been in place for many years.

Conclusion

It is recommended that Council visit the site on meeting day, after the lunch break, to gain a clear understanding of the proposal, and to fully consider the concerns expressed in the submissions

Recommendation: For the consideration of Council, to either proceed with the minor reduction in area, or alternatively to abandon any changes, and to proceed with further tree plantings in the area.

244/2007 Resolved on the motion of Crs Snelson and Holmes that the motion be deferred following an inspection by Council today.
--

245/2007 Resolved on the motion of Cr Edwards and Holmes that Fred Hollows Grave area remain as it is and that Council consult with the Hollows Foundation regarding the planting of additional shade trees at the cemetery.

Cr Brotherton requested that his vote be recorded against the motion.

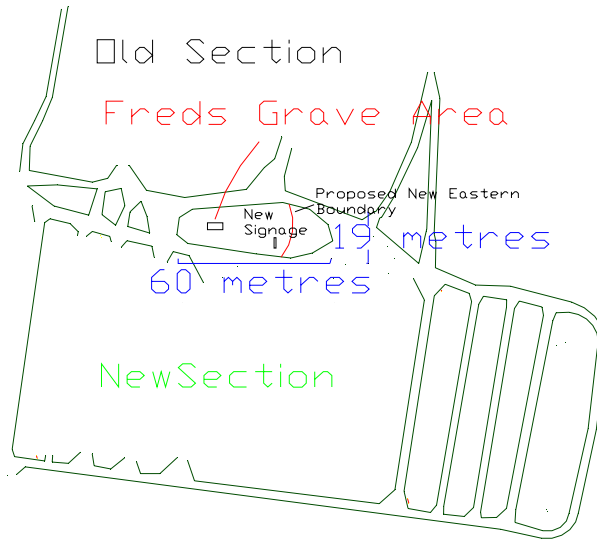


Photo showing area originally proposed to be reduced

File: S10.2.2
Report 33/07: Contract for Swimming Pool
Responsible Officer: Adrian Butler, MENV

Purpose

The purpose of this report is to advise Council of a proposed change in the duration of the new Swimming Pool Contract.

Discussion

Tenders have been called for the new contract for the Management of the Bourke War Memorial Olympic Swimming Pool. The previous contract was a one (1) year term, with two (2) additional options of one (1) year each, to be re-negotiated at the end of each year, subject to approval by both parties.

As a result, the current contract has run for three (3) years and terminates on the 30th June 2007. In the new contract, subject to Council approval, it is proposed to have a three (3) year term, with the option of two (2) additional years, to be re-negotiated at the end of each year. This would effectively give the successful tenderer and Council the possibility of a five (5) year term. The standard clauses in relation to unsatisfactory performance are included in the new contract. If approved, the contract will read that Contractors could envisage a five (5) year term, providing both parties are satisfied with the performance, and all conditions of the contract are adhered to.

Conclusion

The offering of a longer term contract will give added security to the successful tenderer, and to Council, and will negate the need of renegotiating after each year, and the time and expense of re-advertising the contract. The tenders close prior to the June 2007 meeting, and a full report of the results of the tender process will be presented to Council for their consideration in awarding the new contract.

Recommendation: That Council approve of the new Contract terms, being a three year (3) contract, with two (2) additional years to be separately negotiated after each year, with the contract potentially extending for five (5) years, subject to satisfactory performance and adherence to the contract conditions by both parties.

<p>246/2007 Resolved on the motion of Crs Holmes and Nicholls that Council approve of the new Contract terms, being a three year (3) contract, with two (2) additional years to be separately negotiated after each year, with the contract potentially extending for five (5) years, subject to satisfactory performance and adherence to the contract conditions by both parties.</p>
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File: V1.2
Report 34/07: Byrock Rock Holes, Aboriginal Place Declaration
Responsible Officer: Adrian Butler, MENV

Introduction

In 2003 the background report to the Aboriginal Place Nomination for Byrock Rock Holes was completed.

Discussion

Community Values Assessment

The Indigenous social and cultural values associated with the Byrock Rock Holes were documented through consultation with members of the Gunda-ah-myro Aboriginal Corporation (Ngemba people) and the Nulla Nulla Land Council, and consist of:

- tangible and intangible values that reveal that the Byrock Rock holes are a part of a highly significant cultural landscape that is linked across western NSW
- the site was an important teaching place where cultural information and associated stories were once taught to the Ngemba people
- important cultural attachments of contemporary Ngemba people to their country and to the stories of their ancestors
- aesthetic values that are evident in the spectacular granite outcrop with its cultural markings
- a place where the Ngemba people can pay respect to their ancestors
- a place of cultural survival and renewal despite the impact and disruption of colonisation

Analysis of Land Tenure

The Byrock Rock holes cultural precinct is situated within a landscape covered by four (4) different tenures. They include the following:

- Nulla Nulla Land Council Claim (1997) (private land)
- Public Recreation Reserve (Crown Land that includes clay waterhole)
- Travelling Stock Route (TSR) (managed by Rural Land Protection Board)
- Road Reserves (fall under the jurisdiction of the Bourke Shire Council)

Surveyors Plan

In 2004 surveyors Imrie, Astley and Associates were engaged. The surveyors plan is shown on Map D. This plan constitutes the first accurate plotting of some of the important cultural features at the rock holes.

A meeting was held on the 11th May 2007 in which Dwayne Willoughby, attended representing Bourke Shire Council. It was decided that the area highlighted in Map D be the proposed area for the Aboriginal Place Declaration.

The area depicted in Map D, contains unmade Gazetted Roads and Road reserves; the outcome from the meeting was to request Councils concurrence to close sections of the roads that are in the area of the proposed Aboriginal Place Declaration excepting the Cobar to Byrock road as shown in Map D.

The traditional owners ask Council to consider closing the unused roads in support of the Aboriginal Place declaration and also ask Council for a letter of support to the Minister for the Declaration.

Conclusion

The proposed roads to be closed are unmade roads with no foreseeable future use. The closure of the roads is seen as a necessary step to formally preserve the Aboriginal place.

Recommendation: That Council concur to the closure of the unmade roads being depicted on the map, As Rock, Coolabah and Nidgery Streets and that part of Gongolgon Street, subject to all costs associated with the proposal to be borne by the proponent.

That Council write a letter to the Minister in support of the application.

247/2007 Resolved on the motion of Crs Snelson and Stutsel that Council concur to the closure of the unmade roads being depicted on the map, As Rock, Coolabah and Nidgery Streets and that part of Gongolgon Street, subject to all costs associated with the proposal to be borne by the proponent and that Council write a letter to the Minister in support of the application.

File: C3.1
Report 35/07: Internment of ashes in Historic Cemetery
Responsible Officer: Adrian Butler, MENV

Council has received a request from Mr Patrick McNeill to inter his Grandmother's, Evelyn Holland, ashes at the base of her mother's, Emma Godfrey, grave in the old section of the Bourke Cemetery. Please see attached.

This internment would require a hole to be dug approximately 900mm at the base of the grave.

Due to this section of the cemetery being officially closed to internments as of 22 January 2007, this request has been brought to Council for their consideration.

Recommendation: For Councils Consideration

248/2007 Resolved on the motion of Crs Hollman and Stutsel that permission be granted so that Mrs Evelyn Holland's ashes can be interred at the base of her mothers grave in the old section of the Bourke Cemetery.



Adrian Butler
MANAGER, ENVIRONMENTAL SERVICES & DEVELOPMENT

249/2007 Resolved on the motion of Crs Brotherton and Davis that Council source funding to provide a boat ramp at the Fishing Reserve.

Cr Snelson left the meeting at 10.30am

GENERAL MANAGER'S REPORT

1. Code of Meeting Practice – Business Without Notice

L8.2.1

The Department of Local Government has issued Circular reminding Councils of their obligations, particularly in relation to giving of notice of business in writing.

A copy of the Circular is attached for the information of Councillors.

Recommendation: That the information be noted by Councillors.

250/2007 Resolved on the motion of Crs Lewis and Stutsel that the information regarding the Code of Meeting Practice- Business Without Notice be noted.

2. Roles and Responsibilities

L8.2.1/C11.1

The Department has also issued a Circular to clarify the roles and responsibilities of Councillors and General Managers relating to industrial matters stating that decisions relating to industrial policies are matters for elected Councillors whilst implementation of industrial policy decisions should be carried out and managed by the General Manager.

I do not have any problems with this “clarification”, however, I find it a little at odds with the Departments insistence during their PBP audits to insist that Councillors should not be members of the Consultative Committee – surely Councillors should be represented on such a Committee to have a first hand understanding of the workings of the system if indeed they are the ones to make industrial policy.

Recommendation: That the information be noted by Councillors.

251/2007 Resolved on the motion of Crs Davis and Hollman that the information on Roles and Responsibilities of Councillors and General Managers be noted.

3. Industrial Matters

S6.12

I seek the leave of Council to discuss some industrial issues (both policy and management thereof) which I feel Council should address.

I will provide further details at the meeting.

Recommendation: That Council allows the presentation of late matter to the Meeting by the General Manager relating to industrial policy and management thereof.

Cr Snelson returned to the meeting at 11.01am

252/2007 Resolved on the motion of Crs Stutsel and Holmes that a report be presented to the June Council meeting on the operation of the Nine Day Fortnight Policy and that the policy not apply to new staff members of Council.

Closed Council

Appointment of Acting General Manager/Recruitment of General Manager

The item is classified as CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for the business relating to the following:

- (a) personnel matters concerning particular individuals

This matter is classified confidential because it contains personnel matters relating to proponents for the position of Acting General Manager and negotiations for provision of services to recruit a General Manager.

253/2007 Resolved on the motion of Crs Lewis and Hollman
1) That Council go into Closed Session of Council to the appointment of an Acting General Manager and recruitment of a General Manager
2) That pursuant to section 10A(1)-(3) of the *Local Government Act 1993* the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under the provisions as outlined above
3) That reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*

The staff members present, including the General Manager, left the meeting during this Closed Session of Council. There were no members of the public or the media present at that time.

254/2007 Resolved on the motion of Crs Davis and Hollman that Council move out of Closed Council and into Open Council.

The following resolutions of Council while the meeting was in closed session were read to the meeting by the Mayor:

255/2007 Resolved on the motion of Crs Lewis and Holmes that the Mayor offer Mr. Ray Plus the position of Acting General Manager of Bourke Shire Council and be delegated the authority to negotiate the Acting positions remuneration package.

256/2007 Resolved on the motion of Crs Hollman and Davis that Council employs LGSA Recruitment Services to recruit a General Manager for Bourke Shire Council.



Ken Croskell
GENERAL MANAGER

CORPORATE SERVICES DEPARTMENT'S REPORT

File: F1.1
Report: 16/07 **Bank Reconciliation**
Responsible Officer: Leonie Brown, Manager Corporate Services

Bank Reconciliation for the period ending 30.4.2007

Balance as per Bank Statement	520,400.73
Plus: Deposit not shown	4,958.30
Less: Unpresented Cheques	85,736.23
Less: Unpresented Auto Pays	
Balance as per Cash Book	439,622.73

Reconciled Ledger Accounts as at 30.4.2007

Fund or Account	Current Balance	Overdraft Statutory Limit
General	2,803,479.10	5,345,500.00
Water	1,050,471.28	
Sewer	1,242,001.47	
Trust	79,487.58	
Back O' Bourke	68,676.40	
Total Funds	5,244,115.83	

Investments as at 30.4.2007

National Australia Bank	722,516.72	6.38%	31 Days
National Australia Bank	201,063.35	6.38%	31 Days
National Australia Bank	504,096.85	6.46%	60 Days
National Australia Bank	398,535.86	6.39%	62 Days
National Australia Bank	604,408.66	6.36%	32 Days
National Australia Bank	101,105.07	6.35%	32 Days
National Australia Bank	1,158,895.71	6.43%	62 Days
National Australia Bank	601,292.47	6.42%	61 Days
National Australia Bank	209,461.03	6.37%	32 Days
National Australia Bank	303,117.38	6.37%	31 Days
Total Investments	4,804,493.10		

In accordance with Clause 212 of the Local Government (General) Regulation 2005 is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's investment policy.

Leonie Brown

Leonie Brown

MANAGER OF CORPORATE SERVICES

Recommendation: That the Certificate of Reconciliation of the Cash Book for all funds of the Council as 30/04/07 be received and noted.

257/2007 Resolved on the motion of Crs Lewis and Davis that the Certificate of Reconciliation of the Cash Book for all funds of the Council as 30/04/07 be received and noted.

Statement of Bank Balances as at 30/4/2007

	Balance	Transaction	Balance
	31.03.07		30.04.07
General Fund	3,141,726.08	-338,246.98	2,803,479.1
Water Fund	1,071,820.58	-21349.30	1,050,471.28
Sewer Fund	1,261,821.69	-19,820.22	1,242,001.47
Trust Fund	79,348.23	139.35	79,487.58
Back O' Bourke	-71,790.39	140,466.79	68,676.4
Investments	-5,341,586.80	537,093.70	-4,804,493.1
Totals	141,339.39	298,283.34	439,622.73

Balance of all funds as at 31.03.07 141,339.39

Add Receipts for	
(a) Rates	181,454.04
(b) Other Cash	2,446,849.78
Deduct payments for	
(a) Paid since last meeting	1,660,461.16
(b) New Investment	669,559.32
Balance of all funds as at 30.04.07	439,622.73

Recommendation: That the Statement of Bank Balances as at 30th April 2007 be received and noted.

258/2007 Resolved on the motion of Crs Lewis and Davis that the Statement of Bank Balances as at 30th April 2007 be received and noted.

File: F1.6
Report: 17/07 Budget Review to 31st March 2007
Responsible Officer: Leonie Brown, Manager Corporate Services

The March quarterly budget review is presented for Councillor's information.

Recommendation: That the quarterly budget report for March 2007 be noted.

259/2007 Resolved on the motion of Crs Hollman and Davis that the Quarterly Budget report for March 2007 be noted.

260/2007 Resolved on the motion of Crs Hollman and Snelson to suspend Standing Orders to conduct Open Forum at 12.31pm.

261/2007 Resolved on the motion of Crs Stutsel and Lewis to return to Open Council at

File: P4.2
Report: 18/07 Management Plan Review as at 31st March 2007
Responsible Officer: Leonie Brown, Manager Corporate Services

The Management Plan Review as at 31st March 2006 is presented for Councillors information.

Recommendation: that the Management Plan Review be noted.

263/2007 Resolved on the motion of Cr Lewis and Brotherton that the Management Plan Review be noted.

File: T1.3
Report: 19/07 Goods and Services Tax Certificate
Responsible Officer: Leonie Brown, Manager Corporate Services

Council is required to supply a GST certificate of conformation to the department by the 1st June each year. The timing of this request is to allow the Commonwealth Commissioner of Taxation to make a determination concerning the amount of GST collected in the financial year. Under Section 114 of the Commonwealth Constitution Council must pay voluntary GST for the period 1st May 2006 to 30th April 2007.

Recommendation:

- **Council certify that voluntary GST has been paid for the period 1st May 2006 to 30th April 2007**
- **Adequate management arrangements and internal controls were in place to enable the Council to adequately account for its GST liabilities and recoup all GST input tax credits eligible to be claimed.**
- **No GST non-compliance events by the Council were identified by or raised by the Australian Taxation Office.**

264/2007 Resolved on the motion of Crs Lewis and Davis that:

- **Council certify that voluntary GST has been paid for the period 1st May 2006 to 30th April 2007**
- **Adequate management arrangements and internal controls were in place to enable the Council to adequately account for its GST liabilities and recoup all GST input tax credits eligible to be claimed.**
- **No GST non-compliance events by the Council were identified by or raised by the Australian Taxation Office.**

File: A13.2
Report: 20/07 Audit Management Letter
Responsible Officer: Leonie Brown, Manager Corporate Services

Spencer Steer have forwarded the Audit Management Letter which follows their interim audit in respect of the year ending 30th June 2007 reporting that Council's books are well maintained and up to date.

The letter advises the results of tests conducted on Councils systems and controls and offers recommendations to improve and/or strengthen some procedures. These suggestions are currently being addressed by staff.

A copy of the letter is attached for Council's information.

Recommendation: That the information in the Audit Management Letter be noted.

265/2007 Resolved on the motion of Crs Lewis and Davis that the information in the Audit Management Letter be noted.

File: L4.1
Report: 21/07 **Library Manager Report – January 2007**
Responsible Officer: Jodi Hatch, Library Manager

The following items for the month April 2007 are presented for your information:

1. Circulation statistics for April 2007:

Audio Visual	291
Adult Fiction	349
Non-Fiction	137
Junior Fiction	133
Magazines	87
Interlibrary Loans	7
Total	1004

During the same period in 2006, the figures were as follows:

Audio Visual	213
Adult Fiction	366
Non-Fiction	135
Junior Fiction	220
Magazines	30
Interlibrary Loans	4
Total	968

2. There were a total of 20 new memberships: 9 adults, 10 junior, and 1 temporary member. The internet/wordprocessing facilities were used 211 times. This compares to the previous years figures of 15 new memberships in April 2006, with 13 adults, 1 juniors and 1 temporary borrower joining. In the same period, 68 people used the internet/word processing facilities.
3. Anzac Day was held this month, and to recognise this, the library created a display featuring photographs from our collection. As the Bourke Show was also held this month, photographs from previous Shows were also displayed in the windows. These proved very popular, with many people stopping to look.
4. Throughout April, the library has conducted a survey of customers to obtain feedback on a number of issues, including what services our customers use or are aware of, and what they would like to see in the library, as well as the new internet PC's and the broadband connection. Progressive results are very positive, and a number of collections were identified as needing more publicity, and all customers being generally happy with the service.
5. The library has been compiling the various family histories held in our archives, binding and cataloguing them so that they can be accessed by the public.

If there are any questions about these items, or any library issues, please do not hesitate to contact the library.

Jodi Hatch
LIBRARY MANAGER

Recommendation: That the information in the Library Manager’s Report be noted.

266/2007 Resolved on the motion of Crs Lewis and Davis that the information in the Library Manager’s Report be noted.
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COMMITTEE MINUTES

MINUTES OF THE TOURISM COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS 9TH MAY 2007 AT 4.30PM

Present:

Cr Sally Davis (Chair)	Cr John Holmes
Cr Wal Mitchell	Cr Murray Nicholls
Cr Bob Stutsel	Stuart Johnson – Tourist Officer
Phil Johnston – EDO	

Apologies: Cr Wayne O'Mally, Ken Croskell, Leonie Brown

Note: no previous minutes brought to the meeting; Economic Development Officer to bring most recent minutes to the next meeting.

Bourke Tourist Information Centre's May 2007 Report Council

The year has started very well with quite a handy increase in visitor numbers with increases every month so far.

Jan 07 – 856, Jan 06 – 749

Feb 07 – 616, Feb 06 – 539

Mar 07 – 1373, Mar 06 – 972

Apr 07 – 2252, Apr 06 – 1998 and so far in May 43 more visitors for the first 7 days.

This is an overall increase of 22% on last year already which is against all other trends in other parts of the state but shows a true reflection of that which is also happening in Cobar.

No-one has really considered fuel prices as they say they are going to travel anyway so the fuel price is something they have to accept.

The Kidman Way Promotional Committee has been very proactive already with the new brochure. The "Brochure" was well supported by the business community having a larger proportion of the Brochure with 11 pages in all. This support by the business sector shows the importance of tourism in Bourke and the success brought about by the Kidman Way Promotions.

As far as marketing the brochure is concerned we have already attended the Adelaide Caravan and Camping Show which proved to be very successful once again, the Melbourne Caravan and Camping Show which is by far our biggest promotional show with better support from the other Councils and proved once again that we just have to be there. We have also attended the Sydney Caravan and Camping Show a couple of weeks ago and although not nearly good as Melbourne it proved to be excellent as well. In June we are off to Brisbane to conclude the Shows for 07.

You may have noticed the Signage at the Tourist Office and also along the Kamilaroi Highway. These signs were erected over the last 6 months and have proved to be very effective in getting people to Bourke. A few more signs are to be erected around the town as directional signs to be paid for by the Kamilaroi Highway Committee and in-kind support from the Shire to erect the signs. This is to be confirmed by Council when we find out how many signs we are to get, hopefully 6.

Some of you may have seen Tim Bailey's weather at 5pm live from North Bourke Hotel. This was a great promotion for Bourke at no cost to Council but to the Kamilaroi Highway Committee as part of the funding of marketing and promotions from the Federal Government.

Also very recently the Great Outdoors was in town with Andrew Daddo with the promotional aspect being the Boy for the Beach comes to the Outback and the Boy from the Bush heads to the City or Beach. A lot of screening was done to make sure we had the right boy and Mark Bunyan was chosen over all the young boys in Bourke.

Mark did a great job for Bourke and the Outback with his family and should be commended for his efforts.

The best news that tourism in Bourke and Bourke itself was to receive was the Federal Governments offer of the \$3 million dollars to complete the Back O' Bourke Centre. When finished I believe that tourism numbers will increase exponentially and we will most likely have to increase our bed numbers.

The tourist office has seen and increase in information requests by both phone and on the internet. The visitbourke.com website is increasing its hits and with the help of GOSEEAUSTRALIA Website and Outbacknow I believe this will also help increase our visitor numbers.

Recently I was to receive bookings for tours from Heron Airlines. I would like to thank the GM Ken Croskell for his support by marketing Bourke to John Ives the principal of the Airline. So far over 40 people have come with Heron Airlines and there are more to come as they have really enjoyed there stay in Bourke. Although I have heard that some business houses are down on coach numbers, the tourist office is showing that the coach groups that have booked this year and that have already come to Bourke is as consistent as last year but not flat at present.

It has been brought to my attention that the approaches to the town are untidy at present and has been mentioned to us by some of the visitors to the town.

The Back O' Bourke Car & Bus Hire business has certainly excelled our expectations so much so that I have just recently purchased a forth car, a Holden Astra for those who are fuel conscious and would like a smaller run about at a cheaper price.

The idea of a car hire business was to fill a huge gap in the market place and believed that it would hopefully do a little than break even but has exceeded all expectations, our business plan and budget. People are now coming to Bourke to

look around on their own for the first time in a long time. It is surprising where some people are coming from and who hires the cars but they are hiring at present. This is allowing people to fly into Bourke and be picked up or are coming in on the coach and then generally travel around. RAA, NRMA, RACQ, RACV and other organizations are very thankful that they can now look after their customers.

Tourist numbers - Bourke VIC 1999- 2007

	1999	2000	2001	2002	2003	2004	2005	2006	2007
JANUARY	492	658	843	747	805	722	611	749	856
FEBRUARY	418	433	516	631	513	535	487	539	616
MARCH	764	632	785	1130	806	809	1216	976	1373
APRIL	1603	1658	1996	2162	1988	1742	1684	1889	2282
MAY	1609	1889	2471	2559	2368	1840	2325	2547	705
JUNE	2097	2305	2866	2509	2655	2277	2935	3056	
JULY	3033	3186	3571	3663	2760	3204	3436	3305	
AUGUST	1962	2645	2686	2563	1988	2058	3273	2978	
SEPTEMBER	2038	2168	2353	2646	2105	2406	2925	2642	
OCTOBER	1276	1383	1878	1891	1833	1862	1757	2215	
NOVEMBER	860	922	950	853	777	811	1020	912	
DECEMBER	677	780	769	911	847	777	795	826	
TOTAL	16829	18659	21684	22265	19445	19043	22464	22634	5832

Additional items discussed

Tour operators meeting. The committee would like to organise a joint meeting with tourist operators in the future. The committee have requested the use of the Jandra and asked if the meeting can be held on a Monday. The committee have asked the Economic Development Officer to organise a suitable time shortly in the future.

At this meeting the committee would like to discuss opportunities in packaging and increase industry awareness about recent activity in the local tourism industry, (including National Parks and Wildlife Service).

Recommendation: That the information in the Tourism Committee Meeting minutes be noted.

267/2007 Resolved on the motion of Crs Stutsel and Nicholls that the information in the Tourism Committee Meeting minutes be noted.
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**MINUTES OF COUNCIL ECONOMIC DEVELOPMENT COMMITTEE MEETING
HELD ON WEDNESDAY 9TH MAY 2007 IN THE COUNCIL CHAMBERS 3:30 PM**

Present:

Cr Wayne O'Mally (Chair)	Cr Sue Smith
Cr Wal Mitchell	Cr Sally Davis
Cr Murray Nichols	Cr Barry Hollman
Cr Robert Stutsel	Phil Johnston
Cr John Holmes	

Apologies: Ken Croskell, Leonie Brown

Minutes of the previous meeting of the 11th April 2007

The minutes of the previous meeting were discussed and the following additions were made:

- Cr Barry Hollman requested that his name be added as an apology
- Cr Bob Stutsel clarified the intent of his discussion in regards to his request for the tourism committee to meet. That was that he also asked if we could hold a joint meeting with tourist operators. (note this will now take place over the coming month)

With the addition of these changes the minutes of the Economic Development committee meeting from the 11th of April were passed as a true record of the meeting.

Business Arising

Abattoir

Cr Smith asked if the recent changes and suggested changes to the fencing requirements in the Western division would discourage farmers from fencing property and harm the further development of the Goat industry.

This was discussed by members present and the Mayor provided an update on the recent changes.

It was generally felt that while there would be some impact the impact on the total industry would be overcome.

Wind Farm update

The EDO provided an update in regards to progress of the wind farm. Preliminary work on planning is still progressing.

Dentist

The EDO provided an update on recent discussions with the Aboriginal Medical Service. The AMS and Bourke Shire Council under delegation to the General Manager have now confirmed the terms for a dental trial at the AMS.

While the details are of a confidential nature it does mean that we will move forward to attempt to recruit a dentist to Bourke for what we are aiming will become 6 days per month. The trial will last for three months.

Back O' Bourke Exhibition Centre

Work has been proceeding on site with initial milestones now complete. We are awaiting pricing from a number of tradesmen to undertake work on the site.

Work to date includes:

- Site fencing and establishment of site
- Earthworks at all buildings
- Site drainage
- Paving of entry
- Preparation for work on building four
- Preparation for pouring of pilings to building four
- Contracts for steelwork and construction of fabric for sails have commenced

The second progress payment has been made and the first payment acquitted satisfactorily.

The next meeting of the advisory group will be on site on the 17th of May 2007.

Please also note that meeting minutes from the advisory group will also be presented to Council.

Following this report there was quite a bit of discussion about the intent of Council in moving the tourist centre from its present site to the Back O' Bourke site. This discussion has also been had at Council meetings and needs to be considered.

<i>The committee have requested that the Back O' Bourke advisory committee consider the future siting of the Bourke tourist office on the Back O' Bourke site.</i>
--

The EDO further suggested that following discussion with the advisory board the matter be further discussed at the next EDO meeting.

North Bourke Holdings, proposed purchase of part lot 64, North Bourke

We have received a request from North Bourke Holdings Limited who would like to secure land adjacent to the airport for the future. For some time we have held preliminary talks with North Bourke Holdings about the construction of dormitory style accommodation (for use by seasonal workers) on this site.

The land is zoned 1C for rural small holdings.

The objectives of the zone include:

- 1) a) to promote development of land identified as suitable for rural residential or hobby farm purposes;

- in accordance with the need for that development, and
- in a manner which does not unduly interfere with the efficient and effective agricultural use of adjacent land, and
- in a manner which does not result in undue inefficiency in the provision of services and facilities

Prohibited includes: boarding houses, brothels, caravan parks, commercial premises, extractive industries, hotels, institutions, intensive livestock keeping places, junk yards, liquid fuel depots, mines, motels, motor show rooms, offensive or hazardous industries, refreshment rooms, residential flat buildings, sawmills, shops (other than general stores, stock and sale yards).

It would seem subject to a DA and Construction details that dormitory style accommodation for seasonal and on farm workers only would be suitable on this site.

However North Bourke Holdings have requested that they secure the land **with an option** to purchase during the next four years and not purchase immediately.

This needs some discussion by this committee as it would mean that the land was unavailable for other development.

This matter was also discussed at quite some length by the committee.

The committee would recommend to Council: That we defer any decision on the proposal until further information is received in regards to the intent of North Bourke Holdings for the land.

It was requested that this information be received through the Manager of Environmental Services and Development.

It was also noted that for Council to sell the land it would need to offer the land in a public tender.

Old Ambulance Station

We have received a request from Peter Robinson to consider submitting a proposal for the future of the old ambulance station.

Now that it unoccupied it is becoming another dilapidated building and will deteriorate further. Following the ambulance station move to the new site I had made several attempts on behalf of interested people to look to acquire the building. Attempts have been unsuccessful to date.

However, I would recommend further discussions with the owner of the building (NSW Ambulance Transport Service). Discussion should firstly make the owner aware of the deterioration of the building and secondly to discuss its future use.

I would suggest the General Manager and EDO develop a proposal to be put to the EDO committee.

The committee again considered this for some time and felt strongly that we should preserve the gains that have been made in the development of the wharf area and tourism in general.

The committee would recommend to Council that we discuss the matter with the NSW Ambulance Service with a view to taking ownership of the building and acquiring the site.

Once ownership of the site was provided then Council could look to either develop the site further, return the site to open space or sell the site on for future private development.

General Business

Status of Regional Partnerships applications. PCYC, Enngonia Sports Oval

PCYC lodged and awaiting advice

Enngonia Sports Oval project lodged and awaiting advice

Old Community Health Building (D2.8)

Indicative purchase price given. Will proceed accordingly. Funding confirmed and site visit planned for 22nd May 2007.

Indigenous Coordination Centre

There has been some discussion in recent times over the potential for the Bourke ICC office to be relocated to Dubbo. The Mayor has discussed the matter with State and Federal representatives and has been assured that the ICC will remain in Bourke.

Driver Training

Funding has been received through local agencies to offer local driver training. Judy Johnson has mentioned this to the Mayor and also suggested that one of the difficulties in progressing will be the acquisition of a vehicle. The Mayor has asked Judy to approach Council if any difficulties are encountered.

Rest Area on Sydney Road

The first rest area along the Sydney Road is in need of some attention. The Mayor will bring this to the attention of the General Manager.

It was also generally felt that all approaches to town should again be looked at.

Recommendation: That the information in the Economic Development Committee Meeting minutes be noted.

268/2007 Resolved on the motion of Crs Stutsel and Davis that the information in the Economic Development Committee Meeting Minutes be noted and the recommendations therein be adopted.

**MINUTES OF THE OHS COMMITTEE MEETING HELD
FRIDAY, 11TH APRIL 2007 AT 11.08AM IN THE COUNCIL CHAMBERS**

PRESENT

Matthew McCorkle (Chairperson) – Roads	Mark Gordon, A/Roads Manager
Allan Murdoch – WW&W Manager	Jodie Hatch – Library
Carolyn Crain (Secretary) – Environmental	Dennis Tiffen – Bush Gang
Allan Walker – Safety Officer	Leonie Brown – Manager, Corporate Services
Barry Hollman - Councillor	

APOLOGIES

Apologies were received from:-

A Butler, G Robinson

MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 13th April 2007 were accepted as a true and accurate record. A Walker/J Hatch.

BUSINESS ARISING

Engineering Map Room - Engineering map room yet to be cleaned up. Ongoing. Scanner being purchased to scan all documents to archive.

Parks & Gardens - Lifter for Parks & Gardens truck. Need to investigate to purchase this. Neil Driscoll to be approached to source prices for lifter. N Ryan to attend to this.

Bullying - DVD on bullying received "A matter of Respect". Look at showing at the next Training Day.

Drug & Alcohol Policies – Committee decided to have a zero level of alcohol in its policies. Policies to be amended and re-presented to the committee.

Library Policies – Committee happy with policies, to go to Council meeting.

Needle Pick Up – Note to staff on newsletter re having to complete forms when picking up needles.

INJURY/INCIDENT/ACCIDENT REPORTS

One incident of an employee experiencing a sharp pain in this back when walking along in the Depot. Incident reported to the insurance company.

WORKPLACE INSPECTIONS

Water Treatment Plant Chemicals– Received a quote for about \$7500. We are required to pack it into hazmat drums. To approach the Fire Brigade to see if they wish to undertake a training exercise to pack the fluoride in the hazmat drums, as Council only have one staff member trained to undertake this.

W&S Worksite inspection – Committee discussed the inspection. Need to discuss with the W&S team the issue of not completing Risk Assessments. Safety Officer to follow up with Manager.

Jandra Risk Assessment – Committee discussed the assessment. Suggested that Safety Officer and Services Manager look at these issues and undertake control measures.

GENERAL BUSINESS

Fatalities List – Safety Officer tabled the Fatalities list from the WorkCover magazine.

RTA Audit – Project Safety Management Plan for Single Invitation Maintenance Contract (SIMC) was rejected. Need to review this with Safety Officer.

Airport Reseal – To commence on 19/5/07. Services Manager has undertaken safety plan for the reseal.

Becker St Pump Station – Pump is down, vandals are putting witches hats and other items down the manhole and blocking the pipes. New pump being picked up on Saturday.

NEXT MEETING

The next meeting will be held on Friday, 8th June 2007 at 11.00am.

MEETING CLOSED

There being no further business, the meeting closed at 12.08pm.

Recommendation: That the information in the Occupational Health & Safety Meeting minutes be noted.

269/2007 Resolved on the motion of Crs Hollman and Lewis that the information in the Occupational Health & Safety Meeting minutes be noted.
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MINUTES OF THE BOURKE LEMC HELD ON WEDNESDAY, 7TH FEBRUARY 2007 AT 6.15PM AT THE FIRE CONTROL HEADQUARTERS, NORTH BOURKE

MEETING OPENED: B Gray (A/LEMO) opened the meeting at 6.15pm.

PRESENT

Bruce Gray – A/LEMO, Bourke Shire Council	Neil Harris – NSW Fire Brigade
Andy Lawrence – NSW Police Force	Jo Erskin - NPWS
Shiralee Robinson – Bourke SES	John Hooper – Uniting Church
Steve Walsh – Bourke SES	Kel Wise – NSW Police DEMO
Ross West – Rural Fire Services	Sally Torr – Bourke Health Service
Jan Andrews – Rural Fire Service	Marina Gray – St Vincent De Paul
Alen Lucic – Ambulance Service NSW	Carolyn Crain - Bourke Shire Council
Cecil Robinson – NSW Fire Brigade	

AGENCY	Feb 2005	May 2005	Aug 2005	Nov 2005	Feb 2006	May 2006	Aug 2006	Nov 2006	Feb 2007
DEMO	✓	✓	✓	✓	✓	√	A	√	√
NSW Police	✓	✓	✓	✓	✓	√	✓	√	√
Bourke LEMO	✓	✓	✓	✓	✓	√	✓	√	√
NSW Fire Brigade	✓	✓	X	✓	✓	√	✓	√	√
Ambulance Service NSW	✓	✓	✓	✓	X	X	✓	√	√
GWASH Bourke Health Service	✓	✓	X	X	✓	X	X	√	√
State Emergency Service	✓	✓	✓	✓	✓	√	✓	√	√
Rural Lands Protection	X	✓	X	✓	A	X	X	X	X
Dept Agriculture	A	A	X	X	A	A	X	A	A
DNR (DIPNR)	A	✓	✓	✓	✓	A	✓	A	A
Dept Env & Conservation (NPWS)	-	✓	✓	X	X	A	A	A	√
Rural Fire Service	✓	✓	✓	✓	✓	√	✓	√	√
DoCS	X	X	X	X	X	X	X	X	X
Dept Transport Dubbo	-	-	-	-	-	-	-	X	X
Country Energy	X	X			X	-	-	X	X
Telstra	X	X			X	-	-	X	X

APOLOGIES

The following apologies were received and accepted:-

- Gemma Junk – DPI
- Greg Moore – NSW Police Force
- Des Organ – NSW Police Force
- Al Cusack – NSW Police Force
- Mat Amos - DNR

MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on 9th August 2006 & 11th November 2006 accepted.

M Gray/S Torr

BUSINESS ARISING

- Neil Harris raised concerns with litigation regarding the possibility of the raw water being turned off at night on Level 3 water restrictions. Bruce Gray advised that this was not undertaken. Neil requests that if this was to be considered, the Senior Managers from NSW FB and RFS be approached with involvement in the decision making.
- Letter from LEMC to DoCS requesting identification of evacuation centres, arrangements and procedures for within Bourke Shire Council and the name and contact details of the responsible person.
- The Primary Rescue truck is now being garaged at the SES shed at North Bourke.

CORRESPONDENCE

Inward

- Email from ERM Facilitator regarding the ERM Working Group. Apology for not attending the meeting and request for LEMC to nominate a representative from each agency to go on the working group for the ERM. The following persons were nominated:
J Andrews – RFS
S Walsh – SES
C Robinson/G Wood – NSW FB
A Lucic – Ambulance
N Green – NPWS
S Torr – GWAHS
G Moore – NSW Police Force
- Email from State Emergency Management Committee Secretariat regarding Local Grants Scheme. This email to be forwarded to all committee members.
- Email from Kel Wise regarding LEMO reporting to DEMO. Reminder that all LEMO's are required to report to DEMO's.

- Email from Kel Wise regarding DEMC Agenda. Agenda and business dates for DEMC meeting.
- Memo from DEMO Stuart Davies regarding ERM consultants not to be appointed as members of the LEMC.
- LEMC meeting timetable from Kel Wise. Timetable to be forwarded to committee members.

Outward

Nil

AGENCY REPORTS

LOCAL EMERGENCY MANAGEMENT COMMITTEE Agency / Functional Area REPORT TO BOURKE LEMC 7 February 2007

Report submitted by: Nerida Green

Agency or Functional area: Department of Environment and Conservation (NSW), Upper Darling Region, Bourke Area

Date: 7 February 2007

Report submitted for inclusion in the Business Papers of the Local Emergency Management Committee meeting scheduled for: **5:30pm – 7 February 2007**.

The following activities have been undertaken or are being undertaken by this agency:

PLANNING: N/A

TRAINING (INTERNAL):

⇒ Authorised officer training held in November 2006 to update staff on new powers under the POEO Act.

TRAINING (EXTERNAL):

⇒ Self Enforcing Infringement Notice training held in November 2006 in Cobar.
⇒ 4WD + ATV training held 12-14 December 2006 at Gundabooka NP.

OPERATIONS: Bourke Area staff involved in s44 fires across the NSW in November, December 2006 and continuing through January 2007. Currently 1 crew in Dubbo at Goonoo fire.

EXERCISES: N/A

PROJECTED ACTIVITIES:

⇒ Continue to support crew requests from Dubbo Area for Goonoo fire.
⇒ Staff attending Crew Member and Crew Leader training in March.
⇒ Staff to attend Senior First Aid training in March/April.
⇒ Staff attending Traffic control training in Narrabri in February 2007.

DEVELOPMENT PROJECTS: N/A

EMERGENCY RISK MANAGEMENT PROJECT STUDIES: N/A

CONTENTIOUS ISSUES OR MATTERS TO BE RAISED: N/A

OTHER MATTERS:

LEMC Contact Information if going on leave during the following 6 months: N/A

Signed: 

**BOURKE & BREWARRINA LOCAL EMERGENCY MANAGEMENT COMMITTEES
Agency / Functional Area REPORT
TO LEMC
6 & 7 January 2007**

Report prepared by: David Hagarty

Agency or Functional area: NSW Rural Fire Service

Date: 31 January 2007

Report submitted for inclusion in the Business Papers of the Bourke and Brewarrina Local Emergency Management Committee meeting scheduled for: 6 & 7 February 2007.

The following activities have been undertaken or are being undertaken by this agency.

PLANNING:

The next meeting for the Barwon Darling BFMC is 8th March 2007 which is the audit of the Risk Management Plan.

TRAINING (INTERNAL):

The 2006 RFS Training Plan for the Barwon Darling Zone has been completed.

The Barwon Darling 2006 Training Programme process so far:

- 21-23 April - Bush Firefighter, 8 members attended, 7 awaiting completion of post course logs and 1 assessed competent, and another 8 members assessed competent through the RPL process.
- 12 May – Advanced Oxygen Resuscitation, 4 members assessed competent.
- 13 - 14 May – Senior First Aid, 17 members assessed competent.
- 27-28 June - BF at Louth, 8 members attended, awaiting post course logs
- 4-5 July - BF at Bokhara Hutz, 7 members attended, awaiting post course logs,
- 15-16 July – CLG at Brewarrina, Cancelled due to nil nominations,
- 4-6 August – VF at Bourke, 9 members attended, awaiting post course logs.
- 8-10 Sept - RFD at Bourke, 6 attended with all 6 assessed as competent.
- 19 Nov – VF Assessment at Brewarrina, 9 attended with all 9 assessed as competent.

The 2007 RFS Training Plan will be presented to Barwon Darling Training Committee meeting on Saturday 3rd February 2007. Then the plan will be approved by the Zone Manager.

TRAINING (EXTERNAL):

The Operations Officer has passed the Diploma of Business (Frontline Management) with TAFE and the Community Safety Officer has one assessment outstanding. The Zone Manager will commence the Diploma of Business (Frontline Management) with TAFE in 2007.

OPERATIONS:

Since 1 July 2006 the Zone has had 56 primary incidents and 50 support responses for a total of 105 brigade incidents including Section 44 commitments.

This Section 44's commitment includes:

- 2 Communications personnel to Mount Rankin Section 44 at Bathurst.
- 2 crew / 1 x Cat 7 to Packhams Fire Section 44 at Molong.
- 1 IMT personnel to Packhams Fire Section 44 at Molong
- 2 Communications personnel to Popes Fire Section 44 at Wellington.
- 1 IMT personnel to Packhams Fire Section 44 at Molong
- 27 crew / 7 x Cat 7's and 1 x Cat 1 to Bylong and Wallaby Fires Section 44 at Mudgee
- 2 IMT personnel to Bylong and Wallaby Fires Section 44 at Mudgee
- 3 Communications officers to Bylong and Wallaby Fires Section 44 at Mudgee
- 8 crew / 1 x Cat 7's and 1 x Cat 1 to Victoria Fires at Manfield
- 1 IMT personnel to Victoria Fires
- 9 crew / 2 x Cat 7's and 1 x Cat 1 to Goonoo Fire Section 44 at Dubbo
- 3 Communications personnel to Goonoo Fire Section 44 at Dubbo
- 2 Aviation Radio Operators to Goonoo Fire Section 44 at Dubbo
- 1 IMT personnel to Goonoo Fire Section 44 at Dubbo

EXERCISES:

Nil

PROJECTED ACTIVITIES:

Nil

DEVELOPMENT PROJECTS:

The Barwon Darling is working on the extension of the PMR network to place a repeater near Wanaaring. The other option is to provide a pole at Wanaaring linked via Willara Crossing. Operation Communications in Homebush have also provided monies in 2006/07 year for the black spot around Narran Lake and install a new voice recorded into the Bourke Fire Control Centre. There are also communication issues with the development of the windfarm on Mount Oxley.

Monies have also been provided to supply extensions to several brigade stations in the form of meeting room and amenities.

EMERGENCY RISK MANAGEMENT PROJECT STUDIES:

CONTENTIOUS ISSUES OR MATTERS TO BE RAISED:

OTHER MATTERS:

LEMC Contact Information if going on leave during the following 6 months:

Signed:

LOCAL EMERGENCY MANAGEMENT COMMITTEE
Agency / Functional Area REPORT
TO LEMC
7th February 2007

Report submitted by: Steve Walsh

Agency or Functional area: Bourke SES

Date: 6th February 2007

Report submitted for inclusion in the Business Papers of the Local Emergency Management Committee meeting scheduled for: 7th February 2007.

The following activities have been undertaken or are being undertaken by this agency:

PLANNING:

TRAINING (INTERNAL): 5 Members attended White Cliffs over weekend of 11th & 12th November to participate in General Rescue course & assessment 2 Members attended Broken Hill for Road Crash Rescue course and assessment.

TRAINING (EXTERNAL):

OPERATIONS:	9/11/06	Assist Ambos 23 Mitchell Street, Bourke
	16/11/06	Assist Ambos at Gin – called off before arrival
	14/12/06	Assist police with evidence search Darling Street
	13/1/07	Attend MVA at Dicks Dam
	29/1/07	Assist Ambos with boating accident Parkdale

Road

EXERCISES:

PROJECTED ACTIVITIES:

DEVELOPMENT PROJECTS:

EMERGENCY RISK MANAGEMENT PROJECT STUDIES:

CONTENTIOUS ISSUES OR MATTERS TO BE RAISED:

OTHER MATTERS:

Rescue truck now located at Airport while waiting suitable parking arrangements.

LEMC Contact Information if going on leave during the following 6 months:

Signed: Steve Walsh
Local Controller
Bourke SES

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
Agency / Functional Area REPORT
TO LEMC, Bourke**

Report submitted by: Bruce Gray

Agency or Functional area: Bourke Shire Council

Date: 1 February 2007

Report submitted for inclusion in the Business Papers of the Local Emergency Management Committee meeting scheduled for: 7 February 2007.

The following activities have been undertaken or are being undertaken by this agency:

PLANNING:

- Airport Emergency Exercise to be planned ASAP
- Planning for Emergency Water Supply for Bourke and North Bourke
- Planning installation of secondary EOC in Council Office building

TRAINING (INTERNAL): Nil

TRAINING (EXTERNAL): Implementing ERM at Bourke on a date to be decided

OPERATIONS: Nil

EXERCISES: Nil

PROJECTED ACTIVITIES: NIL

DEVELOPMENT PROJECTS: NIL

EMERGENCY RISK MANAGEMENT PROJECT STUDIES: 2007

**Consultant appointed to facilitate the ERM
Implementing ERM Training to be arranged
ERM working group to be formed
Committee to meet with facilitator on 26/2/07**

.CONTENTIOUS ISSUES OR MATTERS TO BE RAISED:

OTHER MATTERS:

LEMC Contact Information if going on leave during the following 6 months:

Signed: Bruce Gray
LEMO

VERBAL AGENCY REPORTS

- NSW Police Force – HF Radio training rolled out and GPS Training ongoing. NSW Police is now called the NSW Police Force.
- Bourke Health Service – Pandemic Flu exercise completed, Bourke Health Service did not receive the mock patient. Mock fire evacuation completed, with good results.
- NSW Fire Brigade – Renovations completed at the fire station. Interviews have been conducted for the Zone Commander.
- Ambulance Service – Business as usual.
- National Parks & Wildlife Service – Attending fires since November 2006.
- Rural Fire Service – Staff attending training courses.
- State Emergency Service – 7 staff attended training. Attended 5 call outs for rescues.
- St Vincent De Paul Centre – Fire training completed
- Welfare Agencies – Awaiting response from DoCS.

Agency reports received.

BUSINESS FOR WHICH NOTICE HAS BEEN GIVEN

- Aerodrome Emergency Exercise – Need to put together an exercise writing team. Team is as follows:
 - R West – RFS
 - S Walsh – SES
 - A Lucic – Ambulance
 - N Harris – NSW FB
 - G Moore – NSW Police Force

The exercise is to be conducted on Friday 11 May 2007, commencing at 6.00pm. Health Services and Welfare invited to observe. Council to provide a BBQ after the exercise.

- Emergency Risk Management – Working Group decided earlier in the meeting.

GENERAL BUSINESS

- Town water supply – Bruce Gray tabled a prediction graph showing when the water supply could fail if we receive no rain. He advised that the alluvial bores failed to produce an adequate water supply and that Council is looking into the possibility of an artesian bore.

Should the water system fail, Council will be accessing 600kl/day from bores around the Bourke area. The water will be treated at the water treatment plant (WTP) and will be distributed via the filtered water mains.

NSW FB looking at other sources of water incase the town supply fails.

- State Emergency Management Committee recently asked the DPI to assess animals involved in a MVA. The DPI stated that they were not a response agency and would, in future, advise of a local vet to assist in this situation.
- NSW State Emergency Management Committee Joining Instruction and Course Information tabled.

NEXT MEETING

The next meeting will be held on 9th May 2007 at 6.00pm.

MEETING CLOSED

There being no further business, the meeting closed at 7.25pm.

Recommendation: That the information in the Local Emergency Management Committee Meeting minutes be noted.

<p>270/2007 Resolved on the motion of Crs Lewis and Hollman that the information in the Local Emergency Management Committee minutes be noted and request that minutes from all meeting be sent in a more timely fashion.</p>
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DRAFT POLICIES

Policy & No 2.8.12	RISK MANAGEMENT
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Risk Management is the process of identifying, analysing, assessing, treating and monitoring risk exposures that may adversely impact on Council's operations, and include (but not limited to):-

- Personnel (Occupational Health & Safety)
- Plant and Property
- Liability (including Public Liability and Professional Indemnity)
- Financial
- Environmental
- Business Interruptions

Bourke Shire Council is committed to managing risk in accordance with processes described in the Australian / New Zealand Standard Risk Management 4360:2004 and Risk Management Guidelines 4360:2004.

POLICY OBJECTIVES

- To provide best practice in risk management to support and enhance all areas of Council's activities
- Ensure risk management is an integral part of all Council's decision making processes
- Use a structured risk management program to minimize reasonably foreseeable disruption to operations, harm to people and damage to the environment and property
- Making informed judgements concerning the level and costs of risk involved in achieving cost effective outcomes
- Train staff to implement risk management effectively
- Strive to continually improve our risk management practices

RESPONSIBILITIES

General Manager

- The General Manager is responsible for risk management across Council

Managers

- ensure the provision of a safe and healthy work environment and the implementation of appropriate safe work practices and control measures in accordance with the OHS Act 2000, Regulations and related Codes of Practice and Australian Standards.
- Ensure that Council's assets and operations, together with liability risks to the public are adequately protected through appropriate risk financing and loss control programs and measures.
- Provide risk management related information, as requested by Council.

Team Leaders / Supervisors

- Provide assistance and requested information in relation to any insurance claim or risk management issue, in a timely manner.
- Ensure that Council responds immediately to any report of a hazard or incident received from a resident, employee or visitor.
- Advise of any risk management matter that should be incorporated in forthcoming budgets

Employees

- Make loss control/prevention a priority whilst undertaking daily duties
- Perform duties in a manner within an acceptable level of risk to their own health and safety, other employees, customers of Council or the community in general.
- Reporting any illness, injury, hazard, near miss or incidents and losses as soon as they are detected to their Supervisor or Manager.
- Provide risk management related information, as requested, to their Supervisor or Team Leader

IMPLEMENTATION / DOCUMENTATION

Risk Management will be integrated into Council’s existing planning and operational activities and will be given full recognition in the funding and reporting processes on the basis of the evaluation of the extent of the risk and Council’s exposure.

The implementation of risk management strategy will be a Council priority and will be determined through consultation with the General Manager, Management and all employees.

A comprehensive review of all Council’s activities is to be undertaken at least annually, in order to assess the level of compliance with Risk Management requirements.

The objective is for Council to be ultimately recognized as achieving and maintaining best practice standards for managing risk within Local Government.

Council retains the right to review or revoke this policy at any time.

SECTION	3	Council Assets
PART	3	Use of Council Facilities

Policy & No: 3.3.6	Children Unaccompanied in the Library
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Background

This policy provides guidelines for library users and staff relating to children in the Bourke Public Library unaccompanied by a responsible parent or guardian. For the purposes of this policy, a child is any person sixteen (16) years or under.

The objective of this policy is to avoid disruption to the library service and to ensure the safety of all library users and staff.

Policy

The Bourke Public Library assumes no responsibility for the welfare of any child left in the library unattended. The library does not provide a babysitting/childcare service, and are not responsible for the supervision and care of any child left unaccompanied in the library.

Leaving a child in a public place without parent/guardian support is an offence under the Child Welfare Act 1947. It is the responsibility of the parent/guardian to monitor what their child is reading or accessing in any library resources, including the internet.

When a child is enrolled in the Bourke Public Library, a responsible parent or guardian must act as guarantor for the child, provided up-to-date contact details. The responsible parent/guardian will be required to sign to indicate agreement with this policy.

If an unaccompanied child is causing concern in the library, either to the staff or clients, library staff will attempt to contact the appropriate parent/guardian. The library staff will only accept information about who to contact from the child if the child is not a member of the library. If the parent/guardian cannot be contacted, library staff may notify the appropriate welfare authority and/or the police.

All children must abide by the rules of behaviour of the library whilst on the premises. (See *Bourke Public Library Disruptive Behaviour Policy*). Library staff have the right to ask any disruptive child to leave the premises with or without prior warning, depending on the seriousness of the violation. The library may impose further restrictions on the child where it is deemed necessary, including banning from the library for a period of time, or indefinitely, and suspension of library membership privileges.

No unaccompanied children will be allowed in the library during school hours (i.e. between 9:00am and 3:00pm), unless previously arranged with the appropriate parent/guardian.

SECTION	3	Assessment Management
PART	3	Use of Council Facilities

Policy & No: 3.3.7	Library Memberships
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Eligibility

Any resident of Bourke Shire and surrounding villages, including Brewarrina, is entitled to free membership of the Bourke Public Library. Non-residents may become temporary members, but must provide a local address as well as a permanent one. The applicant must be staying in Bourke for at least one (1) month to be eligible for temporary membership. Persons of any age can join the library. Membership of the library is free. If you lose your library card, there will be a two dollar (\$2) replacement fee.

To obtain a card: Adults must show identification, with full name and current address. Children (18 years and under) must be accompanied by an adult parent/guardian who must show identification, as for adult membership, and sign as guarantor for the child.

Loans Policy

A total of eight (8) items per card are allowed to be borrowed at one time, for a period of two (2) weeks (in town borrowers) or three (3) weeks (out of town) with the following restrictions:

- Videos/DVDs:- Maximum of 2 items, 1 week loan (for in town), 3 weeks (out of town)
- Music CDs:- Maximum of 2 items, 2 week loan (for in town), 3 weeks (out of town)

All items can be renewed, either in person or by phone, fax or email, for a period of two (2) weeks, three (3) weeks for out of town borrowers. Videos are renewable for one (1) week. Items may not be renewed if there are current reservations on the item(s).

Conditions of Membership

All items must be returned or renewed within the specified period or restrictions will be placed on membership privileges. If an item is damaged or lost, the replacement cost of the item must be paid, as well as any associated fees, before borrowing privileges will be restored.

All persons in the library (including children) must abide by the rules of the library, or privileges may be suspended.

Disclaimer

By signing the library card, you are agreeing to these terms and conditions.

SECTION	3	Asset Management
PART	3	Use of Council Facilities

Policy & No 3.3.8	Disruptive Behaviour
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Intent

This policy provides guidelines for library users as to the behaviour expected of those in the library. Library users and staff have the right to assume that the library will be a place free from harassment, abuse, discomfort and psychological stress. The objective of this policy is to ensure that the library is a pleasant and safe environment for both library users and staff.

Policy

In any situation where library staff feel that the health, safety or security of library users, staff or property are threatened, they may take any and all appropriate action to deal with the situation, including, but not limited to, calling the police for assistance.

Library staff may ask a person to leave the library premises with or without prior warning, depending on the seriousness of the violation. Further suspension of library privileges may also be imposed.

Rules of Conduct

The following behaviours will be considered unacceptable in the library, and may result in action being taken against the violator:

1. Loud conversation or laughter which is disturbing to others.
2. Using obscene, insulting or abusive language.
3. Bringing animals into the building.
4. Using radios or other sound-producing devices (including computers) in a way that is disturbing to others.
5. Consuming food or beverages in the building.
6. Smoking in the library.
7. Using any illegal substances in the library.
8. Loitering, sleeping or roving through the library with no apparent intention of using the library materials or resources.
9. Behaving in a threatening manner towards library staff or customers.
10. Bringing weapons into the library.
11. Wilfully destroying or damaging any library property.
12. Using library property in a destructive, abusive or potentially damaging manner.
13. Removing any library property from the premises without authorisation.
14. Moving of any library furniture, including chairs, from one location to another without authorisation from a library staff member.
15. Failing to wear shoes and shirts while in the library.
16. Bringing skateboards, inline skates, bicycles and other similar equipment into the library.
17. Disobeying any reasonable direction of library staff members.
18. Soliciting, petitioning or distributing written materials on library premises without the express permission of library staff.

19. Interfering with the free passage of library staff or users in or onto library premises, including placing objects such as bicycles, scooters, or backpacks in such as manner as to impede free passage in or onto library premises.
20. Violating the library policy for internet use.
21. Engaging in any other behaviour that infringes on the rights of other patrons to use the library and its facilities peacefully and with enjoyment.

Recommendation: That the policies be tabled for Council's consideration over the next 4 weeks for adoption at the 25th June 2007 meeting.

271/2007 Resolved on the motion of Crs Lewis and Davis that the policies tabled for Council's consideration over the next 4 weeks for adoption at the 25th June 2007 meeting.

Council broke for lunch at 1.01pm

Council returned from lunch at 2.05pm

Cr Lewis 2.15pm

PRECIS OF CORRESPONDENCE

1. Ken Stonestreet, Group General Manager – Networks & Infrastructure - Country Energy

E3.2

Advising that Country Energy will introduce a price change to public lighting and maintenance charges to operate from 1st July 2007.

The price rise, which will need to be approved by the Independent Pricing and Regulatory Tribunal (IPART), will mean a 3.54% increase in public lighting charges for Council for the financial year beginning 1st July 2007.

Note from General Manager:

The price increase has been factored into the calculations for street lighting chares in Council's 2007/08 Draft Budget.

Recommendation: That the information be noted.

272/2007 Resolved on the motion of Crs Stutsel and Edwards that the information from Country Energy be noted.

2. Lee-Anne Hughston, Secretary, Wanaaring Progress Association

V1.7

Forwarding a copy of the minutes of the Association's meeting held on 4th April 2007.

Note from General Manager:

A copy of this item of correspondence is attached for the information of Councillors.

Recommendation: That the information be noted.

273/2007 Resolved on the motion of Crs Edwards and Davis that the information from the Wanaaring Progress Association be noted.

3. Walter Davey, Vehicle Regulations Manager, Western, RTA

R8.1

Referring to Councils concerns re the number of registration inspections for heavy vehicle operators in Bourke Shire and providing details on such RTA inspections carried out and proposed for the area.

Note from General Manager:

A copy of this item of correspondence is attached for the information of Councillors.

Recommendation: That the information be noted.

274/2007 Resolved on the motion of Crs Stutsel and Snelson that the information regarding Heavy Vehicle RTA Inspections be noted.

4. Prue Ritchie, Assistant Secretary, Bourke P&A Association

Thanking Council for its assistance with the recent Bourke Show.

Note from General Manager:

A copy of this item of correspondence is attached for the information of Councillors.

Recommendation: That the information be noted.

275/2007 Resolved on the motion of Crs Stutsel and Hollman that the thank you from the Bourke P&A Association be received and noted.

5. L. Bruce Graham, CEO, Murdi Paaki Housing

A2.3

Referring Council's attention to the Federal Government's decision to abolish the Community Housing and Infrastructure Program (CHIP) and the affect that decision will have on aboriginal housing in remote areas.

Note from General Manager:

A copy of this item of correspondence is attached for the information of Councillors.

Recommendation: That Council considers its stand on this matter.

276/2007 Resolved on the motion of Crs Edwards and Stutsel that Council supports the request of Murdi Paaki Housing.

6. Victor Bartley, Aboriginal Day Bowls Committee Secretary

D5.1

Requesting Council support the A Day Bowls which are to be held in Bourke in mid to late July 2007.

Note from General Manager:

Council has supported the A Day Bowls in the past.

Recommendation: That Council makes a donation of \$100 for the 2007 A Day Bowls Tournament.

277/2007 Resolved on the motion of Crs Hollman and Stutsel that Council makes a donation of \$100 for the 2007 A Day Bowls Tournament.

7. Dr Anthony Brown, Manager Population Health and Medical Officer of Health, GWAHS

W2.9

Providing detailed information on fluoride supplements with a request for Council to review its program to supply fluoride tablets to families.

Note from General Manager:

A copy of this item of correspondence is attached for the information of Councillors.

Recommendation: That Council further considers its stand on this matter.

278/2007 Resolved on the motion of Crs Hollman and Lewis that Council defer any action on this matter until after the visit by GWAHS Health Officer to Bourke on 28th June 2007.

8. Cr. C Sullivan, President, Shires Association of NSW

L8.3

Advising of the establishment of a NSW Mayor's Agreement on Climate Change, and asking whether Council wishes to become a member.

Note from General Manager:

A copy of this item of correspondence is attached for the information of Councillors.

Recommendation: That Council considers its stand on this matter.

279/2007 Resolved on the motion of Crs Brotherton and Lewis that the information be received as Council would require more scientific evidence once out of this drought cycle to make an informed decision on the existence of climate change.

9. Cr Paul Bell, President, Australian Local Government Association

L8.6

Advising of recent "milestones" in their concerted campaign to achieve fair treatment, fair funding, and formal recognition for local government across Australia.

Note from General Manager:

A copy of this item of correspondence is attached for the information of Councillors.

Recommendation: That the information be noted.

280/2007 Resolved on the motion of Crs Lewis and Davis that the information be noted.

10. Judith Melville

Conveying her views to Council on the Bourke Shire Council's sponsored motion to the Shires Conference re the diversion of the Clarence.

Note from General Manager:

A copy of this item of correspondence is attached for the information of Councillors.

Recommendation: That the information be noted.

281/2007 Resolved on the motion of Crs Lewis and Hollman that Council acknowledge receipt of this correspondence.
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11. Terry Rankmore, USU Representative

Referring to the termination of the Sick Leave Agreement and requesting the reinstatement of the termination payout in accordance with the agreement to ensure that existing employees are not disadvantaged.

The USU have requested time to address Council at the Open Forum and it is suggested that Council should do so.

Recommendation: For Council's further consideration.

282/2007 Resolved on the motion of Crs Lewis and Brotherton that Council reply to the letter from the USU regarding the Sick Leave Agreement.
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There being no further business the meeting closed at 3.00pm